

**NOTICE TO CONSULTANT ENGINEERS
REGARDING A REQUEST FOR LETTERS OF INTEREST
(Roadway Design Division)**

February 15, 2018

The Tennessee Department of Transportation (TDOT), an Equal Opportunity and Affirmative Action Employer, seeks to retain the services of professional engineering consulting firms to provide various engineering services as described below. The method of payment shall be lump sum. Items may be withdrawn if anticipated funding does not become available.

Item No. 1

Project Description and Location:

Provide Roadway and Structural design services for SR-2, from near Anatole Lane to SR-308, Bradley County. The existing 2-lane roadway will be widened to a 5-lane (urban and rural) typical section. Structural design services will consist of possible retaining wall and culvert design.

Schedule: The tentative letting is CY 2022. Plans development shall begin immediately after contract is finalized.

Deliverables: These include, but are not limited to: Preliminary, Site, Right-of-Way, and Construction Field Review plans; Final Right-of-Way and Construction plans.

Item No. 2

Project Description and Location:

Provide Roadway and Structural design services for SR-32, from SR-73 at Cosby to Wilton Springs Road, Cocke County. The existing 2-lane roadway will be widened to a 3-lane (urban and rural) typical section. In most areas, the alignment will follow the existing roadway but some new alignment locations are planned along the project. Structural design services will consist of possible retaining wall and culvert design. Extent of bridge designs to be determined at a later date by TDOT Structures Division.

Schedule: The tentative letting is CY 2021. Plans development shall begin immediately after contract is finalized.

Deliverables: These include, but are not limited to: Preliminary, Site, Right-of-Way, and Construction Field Review plans; Final Right-of-Way and Construction plans.

Item No. 3

Project Description and Location:

Provide Roadway and Structural design services for SR-34 (Greeneville Bypass) from US-11E, west of Greeneville to US-11E, east of Greeneville, Greene County. For approximately 3 miles, the existing 4-lane divided roadway will be widened to a 6-lane typical section. Spot improvements to various intersections will be included in the project. Structural design services will consist of possible retaining wall and culvert design.

Schedule: The tentative letting is yet to be determined. Plans development shall begin immediately after contract is finalized.

Deliverables: These include, but are not limited to: Preliminary, Site, Right-of-Way, and Construction Field Review plans; Final Right-of-Way and Construction plans.

Item No. 4

Project Description and Location:

Provide Roadway and Structural design services for I-75 interchange modifications at Hamilton Place Mall, Hamilton County. The Hamilton Place Boulevard interchange will be modified to a full access facility. Entrance/exit ramps for Shallowford Road to the north to be extended to the Hamilton Place Boulevard interchange. Structural design services will consist of possible retaining wall and culvert design. Extent of bridge designs to be determined at a later date by TDOT Structures Division.

Schedule: The tentative letting is CY 2022. Plans development shall begin immediately after contract is finalized.

Deliverables: These include, but are not limited to: Preliminary, Site, Right-of-Way, and Construction Field Review plans; Final Right-of-Way and Construction plans.

Item No. 5

Project Description and Location:

Provide Survey, Roadway Design, and Structural Design for SR-48 (Trenton Road) from near SR-374 to near I-24, Montgomery County. The existing 2-lane roadway will be widened to a 5-lane (urban) typical section. Structural design services will consist of possible retaining wall and culvert design. Extent of bridge designs to be determined at a later date by TDOT Structures Division.

Schedule: The tentative letting is CY 2025. Plans development shall begin immediately after contract is finalized.

Deliverables: These include, but are not limited to: Preliminary, Site, Right-of-Way, and Construction Field Review plans; Final Right-of-Way and Construction plans.

Technical requirements in applicable standards, guidelines, and policies must be satisfied in the performance of engineering services. These include, but are not limited to: TDOT's Design Guidelines, TDOT's Drainage Manual, TDOT's Instructional Bulletins, and TDOT's Standard Drawings

Firms may request consideration by submitting a letter of interest to **Mrs. Jennifer Lloyd, P.E., Civil Engineering Director, Roadway Design Division, Suite 1300, James K. Polk Building, 505 Deaderick Street, Nashville, Tennessee 37243-1402**. All letters of interest must be received by the Roadway Design Division on or before **4:00 p.m. (Central Time) Wednesday, March 7, 2018**. A separate letter of interest must be submitted for each numbered item. Please refer to "Item numbers" (i.e., Item 1, Item 2, Item 3) in each letter of interest, as each item will be evaluated separately. The letter of interest shall indicate the scope of services anticipated to be completed by any sub-consultants; however, it is not necessary to specifically identify the sub-consultant(s) to be used. All firms, including sub-consultants, must be prequalified or have a completed prequalification form filed with the Department by the deadline for the letters of interest. Prequalification procedures, example letter of interest, list of prequalified firms and DBE's, TDOT's standard procurement policy, and additional information can be found at the following link:

<https://www.tn.gov/tdot/business-redirect/consultantinfo.html>.

Interested firms may also obtain this information by calling Ms. Christine Smotherman at (615)741-4460 or by email at Christine.Smotherman@tn.gov. **Please include a valid email address and phone number for the point-of-contact in your letter of interest.**

Phase I Evaluation

The Department will evaluate the **current prequalification statements** (DT-330 Part I) on file for those firms submitting letters of interest and choose several firms who would make viable candidates from which to invite proposals. In addition to TDOT personnel recommendations, the factors that will be considered in the evaluation will include:

- a. Work experience in the required disciplines: Profile of firm's experience in relevant profile codes
- b. Staff capabilities of the prime consultant: Employees by Disciplines (Local office staff in relevant function codes)
- c. Qualification Type: UNLIMITED

Phase II Evaluation

For firms submitting proposals (Part II of the DT-330 form) during Phase II evaluation, the Department will consider the following criteria:

- a. Team experience, credentials, staff qualifications, and certifications - 40%
- b. Past experience in the required disciplines (analysis of proposals) - 40%
- c. Evaluations on prior TDOT roadway projects, if available - 15%
- d. Active projects under contract with TDOT Roadway Design and Project Development Divisions, if applicable - 5%

Phase III Evaluation

From the list of firms determined by the Consultant Evaluation Committee to be the most highly qualified firms to perform the solicited services, the Commissioner will rank the firms for each item.

TDOT will negotiate with the firm(s) deemed to be most highly qualified in rank order. Before the invitation of a cost proposal is made, a mutual understanding of the scope of work will be established with the prospective consultant.

Evaluation proceedings will be conducted within the established guidelines regarding equal employment opportunity and nondiscriminatory action based upon the grounds of race, color, religion, national origin, sex, creed, age, and disability. Interested certified Disadvantaged Business Enterprise (DBE) firms as well as other minority- and/or women-owned firms are encouraged to respond to all advertisements. For more information on DBE certification, please contact the Civil Rights Office Small Business Development Program at (615) 741-3681. Details and instructions for DBE certification can be found at: <https://www.tn.gov/tdot/civil-rights/small-business-development-program/small-business-development-program-dbe-faqs.html>.

John C. Schroer
Commissioner
JCS/JL/AR/AP

Roadway Design Division Item/Project List for Advertisement February 15, 2018

Item #	County	Route	Description	Length (mi.)	Scope of Work
1	Bradley	SR-2	From Near Anatole Lane to SR-308	4.4	Road Design and Structural Design
2	Cocke	SR-32	From SR-73 at Cosby to Wilton Springs Road	6.9	Road Design and Structural Design
3	Greene	SR-34	(Greeneville BP), From US-11E, West of Greeneville to US-11E, East of Greeneville	4.0	Road Design and Structural Design
4	Hamilton	I-75	Interchange Modifications at Hamilton Place Mall	1.7	Road Design and Structural Design
5	Montgomery	SR-48	(Trenton Road), From Near SR-374 to Near I-24	3.7	Road Design, Survey, and Structural Design