



**MINUTES**

**Tennessee Public Charter School Commission**  
 Business Operations Committee Meeting  
 Thursday, February 4, 2021 | 2:00 p.m. CT

Electronic Meeting

Video Recording: <https://www.youtube.com/watch?v=8MSYIVMwGSs&t=54s>

**Note:** These minutes correspond to the video recording. Each item has a minute counter assigned to the subject location in the audio file.

**Welcome and Call-to-Order:** **00:00:00-00:04:17**

Dave Hanson, Committee Chairman, called the meeting to order.

**Roll Call**

Action of the Committee

<b>Roll Call/Quorum</b>	
Dave Hanson	Present
Eddie Smith	Present
<b>Outcome:</b> 2 of 2 present; quorum established.	

**Approval of Agenda**

Action of the Committee

<b>Approval of Meeting Agenda</b>	
<b>Motion made by: Eddie Smith   Seconded by: Dave Hanson</b>	
Eddie Smith	Yes
Dave Hanson	Yes
<b>Outcome:</b> 2 of 2 voting yes; agenda approved	

**Approval of Prior Minutes**

Action of the Committee

<b>Approval of Prior Minutes for December 8, 2020</b>	
<b>Motion made by: Eddie Smith   Seconded by: Dave Hanson</b>	
Eddie Smith	Yes
Dave Hanson	Yes
<b>Outcome:</b> 2 of 2 voting yes; minutes approved	

**Executive Director Operational Update:** **00:04:17-00:10:36**

Tess Stovall, Executive Director, Tennessee Public Charter School Commission, presented operational updates



to the Committee.

**Fiscal Year 2021 Budget to Actuals Update and Discussion:**

**00:10:36-00:28:00**

Melanie Harrell, Director of Finance and Operations, presented the Fiscal Year 2021 Budgets to Actuals update to the Committee and discussed the presentation of the budget moving forward.

**Closing Discussion and Adjournment:**

**00:28:00-00:28:58**

<b>Motion to adjourn meeting</b>	
<b>Motion made by: Eddie Smith   Seconded by: Dave Hanson</b>	
Eddie Smith	Yes
Dave Hanson	Yes
<b>Outcome:</b> 2 of 2 voting yes; meeting adjourned	

Chairman Dave Hanson adjourned the meeting.