



**MINUTES**

**Tennessee Public Charter School Commission**

Business Operations Committee Meeting

December 8, 2020 | 9:00 a.m. CT

Electronic Meeting

Video Recording: <https://youtu.be/sNmExAKMrHc>

**Note:** These minutes correspond to the video recording. Each item has a minute counter assigned to the subject location in the audio file.

**Welcome and Call-to-Order**

**00:00:00-00:10:42**

Tom Griscom, Committee Chair, called the meeting to order.

**Roll Call**

Action of the Committee

<b>Roll Call/Quorum</b>	
Derwin Sisnett, Committee Member	Present
Eddie Smith, Committee Member	Present
Tom Griscom, Committee Chair	Present
<b>Outcome:</b> 3 of 3 present; quorum established.	

**Approval of Agenda**

Action of the Committee

<b>Approval of Meeting Agenda</b>	
<b>Motion made by: Eddie Smith   Seconded by: Derwin Sisnett</b>	
Derwin Sisnett	Yes
Eddie Smith	Yes
Tom Griscom	Yes
<b>Outcome:</b> 3 of 3 voting yes; agenda approved	

**Approval of Prior Minutes**

Action of the Committee

<b>Approval of Prior Minutes for October 14, 2020</b>	
<b>Motion Made by: Derwin Sisnett   Seconded by: Eddie Smith</b>	
Derwin Sisnett	Yes
Eddie Smith	Yes
Tom Griscom	Yes
<b>Outcome:</b> 3 of 3 voting yes; minutes approved	

**Operations Update**

**00:10:42-00:16:25**

An operations update was presented by Tess Stovall, the Executive Director, for the Tennessee Public Charter School Commission.

**FY21 Budget to Actuals Update**

**00:16:25-00:29:54**

A FY21 budget to actuals update was presented by Tess Stovall.

**Overview of Charter Agreements**

**00:29:54-00:58:04**

An overview of the charter agreements was presented by Tess Stovall.

**Closing Discussion and Adjournment**

**00:58:04-00:59:16**

<b>Motion to adjourn meeting</b>	
<b>Motion made by: Derwin Sisnett   Seconded by: Tom Griscom</b>	
Derwin Sisnett	Yes
Eddie Smith	Left meeting before voting occurred
Tom Griscom	Yes
<b>Outcome:</b> 2 of 3 voting yes; meeting adjourned	

Chairman Tom Griscom adjourned the meeting.