

TENNESSEE PUBLIC CHARTER SCHOOL COMMISSION	
Procurement Procedures	1000

GENERALLY

The Tennessee Public Charter School Commission (“Commission”) is responsible for the procurement of goods and services.ⁱ The Commission shall adhere to all policies and procedures as set forth by the Tennessee Central Procurement Office (“CPO”) of the Department of General Services in securing bids and awarding contracts.

CONTRACTS IN EXCESS OF \$25,000

The Commission staff shall follow CPO procedures in awarding and implementing contracts in excess of twenty-five thousand dollars (\$25,000). Additionally, the Business Operations Committee of the Commission (“Committee”) shall review all contracts in excess of twenty-five thousand dollars (\$25,000) for discussion and make a recommendation. Upon a positive recommendation, the contract will be presented to the Commission for a full vote prior to signature of the Executive Director and entry in Edison.

ADVERTISEMENT AND COMPETITIVE BIDDING

The Commission, as the LEA’s local governing body, shall follow the procedures of CPO related to advertisement and competitive bidding, except that if newspaper advertisement is required, it may be waived in case of an emergency.ⁱⁱ

EMERGENCY APPROVAL

The Executive Director shall be allowed to execute a contract in extraordinary, time-sensitive circumstances prior to a regularly scheduled Commission meeting, with approval of the Commission Chair and the Chair of the Business Operations Committee. After execution, the contract shall be presented to the Commission for an approval vote at the next regularly scheduled Commission meeting.ⁱⁱⁱ

ⁱ T.C.A. § 49-13-105(l)

ⁱⁱ T.C.A. § 49-2-203

ⁱⁱⁱ T.C.A. § 49-13-105(l)