

<b>TENNESSEE PUBLIC CHARTER SCHOOL COMMISSION</b>	
<b>Right to Request Translation of District Information</b>	<b>1040</b>

**NOTICE: Right to Request Translation of District Information**

Parents and families of students enrolled in Tennessee Public Charter School Commission authorized charter schools may request district information to be translated into their primary language (if other than English). District information may include the Tennessee Public Charter School Commission district policies, procedures, and notices made available to the public.

Parents or family members who wish to request translated district information should email their request, including the title of the document they wish to have translated, to the contact information below. Please note that translation of district information may take up to several weeks and will be provided as soon as possible after a request is received.

Claire Seguin  
Federal Programs Coordinator

[Claire.seguin@tn.gov](mailto:Claire.seguin@tn.gov)

(615) 691-3278