

## Resume Workshop

Sevierville American Job Center 1216 Graduate Drive Sevierville, TN 37862

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- ✓ Purpose –Why do I need to present a resume to employers.
- ✓ Formatting –Which type of resume is best for me for my needs?
- ✓ Targeting- How to write a resume targeting a specific employer.
- ✓ Basic Etiquette- Tips to make your resume shine above the crowd.

## 11:00 AM March 23,2023

## **American Job Center**

Tennessee is not responsible for the participation of any advertised employers at our hiring and resource events. We solicit their participation in good faith that they may attend but acknowledge that unexpected events occur, which may prevent their attendance.

The Tennessee Department of Labor and Workforce Development is committed to principles of equal opportunity, equal access, and affirmative action. Auxiliary aids and services are available upon request to individuals with disabilities.

