



Attention: Case Managers (CMs) and Case Manager Assistants (CMAs):

Important Dates to remember:

- Any "Case Manager Assistant" who registered with the Tennessee Bureau of Workers' Compensation **before** January 1, 2017 is required to register as a "Case Manager", as defined by the Bureau's Case Management Rules, **by December 31, 2018** in order to continue to provide case management services to employees in a workers' compensation claim.
- Any "Case Manager Assistant" who registered with the Tennessee Bureau of Workers' Compensation **after** January 1, 2017 will be required to register as a "Case Manager", as defined by the Bureau's Case Management Rules, **before the second anniversary of their individual registration date** in order to continue to provide case management services to employees in a workers' compensation claim.
- Any "Case Manager" who has registered with the Tennessee Bureau of Workers' Compensation must renew their registration with the Bureau **before the second anniversary of their individual registration date** in order to continue to provide case management services to employees in a workers' compensation claim.

The Bureau's Case Management Rules can be found here:

<https://publications.tnsosfiles.com/rules/0800/0800-02/0800-02-07.20170625.pdf>

The application form can be found here:

<https://www.tn.gov/content/dam/tn/workforce/documents/injuries/Form%20C-38--final%201-30.pdf>

If you have questions or concerns, please contact Cathy Chapman, Case Management Coordinator for the Bureau at Cathy.L.Chapman@tn.gov.

