



Tennessee Workers' Compensation Judge Questionnaire for Candidates

First Name

Last Name

Office Address 1:

Office Address 2:

County:

Office Phone:

Facsimile:

E-mail Address:

Home Address 1:

Office Address 2:

County:

Home Phone:

Are you a Tennessee Resident?

Yes

No

Cell Phone:

Professional Background and Work Experience

1. State your present employment.

2. State the year that you were licensed to practice law in Tennessee and give your Tennessee Board of Professional Responsibility number.

Date TN License Issued:

BPR #



3. List all states in which you have been licensed to practice law and include your bar number or identifying number for each state of admission. Indicate the date of licensure and whether the license is active. If not active, explain.

4. List all courts (including state bar admissions) and administrative bodies having special admission requirements to which you are presently admitted to practice and give the dates of admissions.

5. Have you ever been denied admission to, suspended or placed on inactive status by the bar of any state? If so, explain. (This applies even if the denial was temporary.) Have you ever been disciplined as a result of a complaint being filed against you with the Tennessee Board of Professional Responsibility or the equivalent organization of any state? If so, explain.

6. State the name, dates and addresses for all firms, governmental agencies, or private business organizations by which you have been employed since receipt of your law degree. Also include a description of any occupation, business, or profession other than the practice of law in which you have ever been engaged (excluding military service).

7. Describe the general nature of your current practice including any areas of board certification that you possess. Provide the percentage that each major area of law in which you practice constitutes of your total practice. If your current practice is substantially different from your prior practice, or if you are not now practicing law, give details of prior practice.

8. Describe your typical clients or former clients and the problems for which they sought your services.

9. If you are now an officer, director or otherwise engaged in the management of any business enterprise, state the name of the enterprise, the nature of the business and your duties, and whether you intend to resign the position immediately if you are appointed to the position of Workers' Compensation Judge.

10. What percentage of your appearances in courts in the last five years was in the following courts?

Federal Court

Circuit/Chancery Court

Probate Court

Appellate Court

General Sessions Court

Court of WC Claims

Criminal Court

Juvenile Court

11. If you have not been employed continuously since completion of your legal education, describe what you did during periods of unemployment in excess of six months.

12. (a) Have you ever been sued by a client or former client? If so, give particulars including the name of the client, date suit was filed, court suit was filed in, the case number and disposition.

(b) Have you or your professional liability insurance carrier ever settled a claim against you for professional malpractice? If so, please give particulars, including the amounts involved.

13. Describe generally your experience (over your entire time as a licensed attorney) in trial courts, appellate courts, administrative bodies, legislative or regulatory bodies, other forums, and/or transactional matters. In your description, include information about the types of matters in which you have represented clients (e.g., information about whether you have handled criminal matters, civil matters, transactional matters, regulatory matters, etc.) and your own personal involvement and activities in the matters in which you have been involved.

14. Describe any matters of special note in trial courts, appellate courts, and administrative bodies.

15. If you have had prior judicial or quasi-judicial experience:

(a) List the names, phone numbers and addresses of no more than six people who appeared before you on matters of substance:

Name

Phone Number

Name

Phone Number

Name

Phone Number

(b) Describe the approximate number and nature of the cases you have handled during your judicial or quasi-judicial tenure.

16. If you have served as a mediator, arbitrator, hearing officer, judicial officer, or workers' compensation specialist in the Tennessee Bureau of Workers' Compensation, describe your experience (including dates and details of the position, the courts or agencies involved, whether elected or appointed, and a description of your duties). Include detailed description(s) of any noteworthy cases over which you presided or which you heard as a judge, hearing officer, mediator, arbitrator, or workers' compensation specialist in the Tennessee Bureau of Workers' Compensation. Please state as to each case: (1) the date or period of the proceedings; (2) the name of the court or agency; (3) a summary of the substance of each case; and (4) a statement of the significance of the case.

17. Describe any experience you have had with the Court of Workers' Compensation Claims and/or the Appeals Board.

18. Please describe in detail your legal experience in the area of Tennessee workers' compensation law.

19. Describe any other legal experience, not stated above, including pro bono service, that you would like to bring to the attention of the Workers' Compensation Administrator.

20. Have you ever been a registered lobbyist or otherwise been involved in lobbying work in the area of workers' compensation? If yes, please describe your service fully.

EDUCATION

21. List each college, law school, and other graduate school which you have attended, including dates of attendance, degree awarded, major, any form of recognition or other aspects of your education you believe are relevant, and your reason for leaving each school if no degree was awarded.

22. (a) Please list the continuing legal education programs you have attended during the last three years.

- (b) Have you taught any courses on law or lectured at bar association conferences, law school forums, or continuing legal education programs? If so, when and which substantive area was covered.

23. Describe any additional education or other experience you have that could assist you if appointed to the position of Workers' Compensation Judge.

Personal Information

24. Are you 30 years of age or older?

- Yes
 No

25. How long have you lived continuously in the State of Tennessee?

26. How long have you lived continuously in the county where you are living now?

27. State the county in which you are registered to vote.

28. Describe your military service, if applicable, including branch of service, dates of active duty, rank at separation, and decorations, honors, or achievements. Please also state whether you received an honorable discharge and, if not, describe why not.

29. Has a tax lien or other collection procedure been instituted against you by federal, state, or local authorities or creditors within the last five years? If so, give details.

30. Have you ever filed bankruptcy (including personally or as part of any partnership, LLC, corporation, or other business organization)?

31. Have you ever been a party in any legal proceedings (including divorces, domestic proceedings, and/or other types of proceedings)? If so, give details including the date, court and docket number and disposition. Provide a brief description of the case. This question does not seek, and you may exclude from your response, any matter where you were involved only as a nominal party, such as if you were the trustee under a deed of trust in a foreclosure.

32. If you have ever pleaded guilty or been convicted or are now on diversion for violation of any law, regulation or ordinance, give the date of the charge, the court in which you were charged, details of the charge and the disposition of the case.

33. To your knowledge, are you now under federal, state or local investigation for possible violation(s) of a criminal statute or disciplinary rule? If so, give details.

34. If you have been disciplined or cited for breach of ethics or unprofessional conduct by any court, administrative agency, bar association, disciplinary committee, or other professional group, give details.

35. List all organizations other than professional associations to which you have belonged within the last five years, including civic, charitable, religious, educational, social and fraternal organizations. Give the titles and dates of any offices that you have held in each organization.

36. If you have prior relationships or experience with any industry, group, association, business or other entity that you believe would limit your ability to preside over workers' compensation cases due to a conflict of interest, please list all organizations and types of cases or litigants for which you as a general proposition believe it would be difficult for you to sit as workers' compensation judge if any of these groups were a party. Indicate the reason for each situation as to why you believe you might be in conflict. If you have prior judicial experience, describe the types of cases from which you have recused yourself.

ACHIEVEMENTS

37. List all bar associations and professional societies of which you have been a member within the last ten years, including dates. Give the titles and dates of any offices that you have held in such groups. List memberships and responsibilities on any committee of professional associations that you consider significant.

38. List honors, prizes, awards or other forms of recognition which you have received since your graduation from law school which are directly related to professional accomplishments.

39. List the citations of any legal articles or books you have published.

40. Attach at least two examples of legal articles, books, briefs, or other legal writings that reflect your personal work. Indicate the degree to which each example reflects your own personal effort. Please redact any information necessary to protect the confidentiality of anyone named.

41. List any public office you have held or for which you have been a candidate or applicant. Include the date of application or period of service and whether the position was elective or appointive.

Essays/Personal Statements

42. What are your reasons for seeking this position? (150 words or fewer)

43. State any achievements or activities in which you have been involved that demonstrates your commitment to equal justice under the law. (150 words or fewer)

44. Describe life experiences, personal involvements, or talents you have that you feel will be of assistance to the Interviewing Committee/Administrator in evaluating and understanding your candidacy for this judicial position. (250 words or fewer)

45. Will you uphold the law even if you disagree with the substance of the law (e.g. statute or rule) at issue? Give an example from your experience as a licensed attorney that supports your response to this question. (250 words or fewer)

REFERENCES

List five persons and their current positions and contact information who would recommend you for the judicial position for which you are applying. Please list at least two persons who are not lawyers. The Administrator or someone on her behalf shall contact these persons regarding your application.

Name <input style="width: 95%; height: 20px;" type="text"/>	Current Position <input style="width: 95%; height: 20px;" type="text"/>	Contact Information <input style="width: 95%; height: 20px;" type="text"/>
Name <input style="width: 95%; height: 20px;" type="text"/>	Current Position <input style="width: 95%; height: 20px;" type="text"/>	Contact Information <input style="width: 95%; height: 20px;" type="text"/>
Name <input style="width: 95%; height: 20px;" type="text"/>	Current Position <input style="width: 95%; height: 20px;" type="text"/>	Contact Information <input style="width: 95%; height: 20px;" type="text"/>
Name <input style="width: 95%; height: 20px;" type="text"/>	Current Position <input style="width: 95%; height: 20px;" type="text"/>	Contact Information <input style="width: 95%; height: 20px;" type="text"/>
Name <input style="width: 95%; height: 20px;" type="text"/>	Current Position <input style="width: 95%; height: 20px;" type="text"/>	Contact Information <input style="width: 95%; height: 20px;" type="text"/>

AFFIRMATION CONCERNING APPLICATION

Read, and if you agree to the provisions, sign the following:

I have read the previous questions and answered them in good faith and as completely as my records and recollections permit. I agree to be considered for the position of Workers' Compensation Judge in the Tennessee Bureau of Workers' Compensation, and if appointed by the Workers' Compensation Administrator, agree to serve in that office. If any changes occur between the date this application is filed and the interview, I agree to file an amended questionnaire with the Workers' Compensation Administrator.

I understand that the information provided in this questionnaire shall be open to public inspection upon filing with the Bureau of Workers' Compensation and the Bureau may publicize the names of persons who apply for the position of Workers' Compensation Judge.

Today's Date:

Signature of Applicant

Printed Name

WAIVER OF CONFIDENTIALITY

I waive the privilege of confidentiality with respect to any information which concerns me, including public discipline, private discipline, deferred discipline agreements, diversions, dismissed complaints and any complaints erased by law, and is known to, recorded with, on file with the Board of Professional Responsibility, the Tennessee Board of Judicial Conduct (previously known as the Court of the Judiciary) and any other licensing or regulatory board, whether within or outside the state of Tennessee, from which I have been issued a license that is currently active, inactive or other status. I authorize a representative of the Workers' Compensation Administrator to request and receive this information and distribute it to the membership of the Judicial Interviewing Committee.

Please identify other licensing boards that have issued you a license, including the state issuing the license and the license number:

Today's Date

BRR#

Signature of Applicant

Printed Name

AUTHORIZATION

I authorize the Bureau of Workers' Compensation to conduct a background investigation and references check on me. I understand that this background investigation and references check may include contacting and soliciting information about me from criminal justice agencies, credit, business and personal references supplied by me or developed independently by the Committee ("References"). I authorize (i) the Bureau of Workers' Compensation to make such inquiries of the References as it may deem appropriate and (ii) the References to supply information to the Bureau in response to this inquiry. I agree to hold harmless the Bureau, its employees, agents, and representatives, each of the References and other third parties in connection with the background investigation and reference checks and any information supplied or received in connection with this application.

STATE OF TENNESSE

COUNTY OF: _____

I, _____, being duly sworn on oath depose and state that I have read the foregoing questions and have answered the same fully and frankly. The answers provided are complete and true to the best of my knowledge.

Applicant (Signature)

Applicant (Print Name)

SUBSCRIBED AND SWORN to before me this _____ day of _____

Notary Public: _____

My Commission Expires: _____

Notary Number: _____

**Return this questionnaire to Marie Halpin, Executive Administrative Assistant
The Bureau of Workers Compensation 220 French Landing Drive, Nashville, Tennessee 37243
Email: Marie.Halpin@tn.gov**