



Department of
**Labor & Workforce
Development**

Work Opportunity Tax Credit (WOTC)

Contact: WOTC.info@tn.gov (844)216-8495

Work Opportunity Tax Credit

- What is WOTC?
- What is the history and purpose of WOTC?
- What/who governs WOTC?

What is WOTC?

WOTC is a Federal tax credit available to employers who hire and retain individuals from target groups that either meet specific conditions or have been faced with significant barriers to employment.

Employers claim about \$1 billion in tax credits each year under the WOTC program.

There is no limit on the number of individuals an employer can hire to claim a possible qualifying tax credit. There are more details on who is eligible and ineligible within this presentation.

Facts About WOTC Tax Credits

- To learn how to use tax credit certifications, please refer to the guidance provided at www.irs.gov, just search for WOTC.
- Excess WOTC Tax Credits can be carried back for one year
- Excess WOTC Tax Credits can be carried forward for up to 20 years, or until the credit is used, whichever occurs first.

Tax-Exempt Employers

- Qualified 501 (c) tax-exempt employers which hire WOTC Qualified Veterans may apply the tax credit against certain payroll taxes.
- 120 to 399 work hours = 16.25% of qualified first-year wages
- 400 + work hours = 26% of qualified first-year wages

How do I apply for WOTC?

MIDTOWN - 51
440 West 57th Street
New York, NY 10019
Attention: Human Resources
(212) 634-3973

APPLICATION FOR EMPLOYMENT

EMPLOYER: ALL PERSONS SHALL HAVE THE OPPORTUNITY TO BE CONSIDERED FOR EMPLOYMENT WITHOUT REGARD FOR RACE, COLOR, SEX, NATIONAL ORIGIN, ANCESTRY, ALIENAGE OR CITIZENSHIP STATUS, VETERAN STATUS, SEXUAL ORIENTATION, ARREST RECORD, OR DISABILITY, UNLESS SUCH DISCRIMINATION IS REASONABLY NECESSARY TO THE OPERATION OF OUR BUSINESS. IF YOU REQUIRE SUCH ASSISTANCE TO PARTICIPATE IN AN INTERVIEW, OR TO PERFORM YOUR JOB, PLEASE LET US KNOW.

REASONABLE ACCOMMODATION TO THE KNOWN PHYSICAL OR MENTAL LIMITATIONS OF A QUALIFIED APPLICANT OR EMPLOYEE WITH A DISABILITY WILL BE PROVIDED BY THIS COMPANY, UNLESS SUCH ACCOMMODATION WOULD IMPOSE AN UNDUE HARDSHIP ON THE OPERATION OF OUR BUSINESS. IF YOU REQUIRE SUCH ASSISTANCE TO PARTICIPATE IN AN INTERVIEW, OR TO PERFORM YOUR JOB, PLEASE LET US KNOW.

12-12-12 DATE

FIRST TANESHIA	MIDDLE T	NICKNAME
63 N.Y	APARTMENT # 10035	HAVE YOU EVER WORKED OR ATTENDED SCHOOL? OPEN
STATE NY	ZIP 10035	IF SO, PLEASE STATE NAME USED
5-1689	MESSAGE	SOCIAL SECURITY NO.
		DATE AVAILABLE TO WORK
		POSITION(S) DESIRED
		FULL TIME <input type="checkbox"/>
		PART TIME <input type="checkbox"/>
		ARE YOU OVER 18 YEARS OLD? IF NOT, DO YOU HAVE PERMISSION TO WORK?

AN ALIEN LEGALLY AUTHORIZED TO WORK IN THE UNITED STATES?
IF SO, WHEN?

IF SO, WHEN?

IF SO, WHEN?

4 Easy Steps

Step 1: Complete pages 1 and 2 of the IRS Form 8850 through the WOTC online portal.

Step 2: Complete ETA Form 9061 through the WOTC online portal to show target groups the employee is eligible for.

Step 3: Once completed, submit through the WOTC online portal and stand by for determinations!

Step 4: Ensure a signed paper copy is maintained on file for audit purposes.

Target Group Possible Payouts

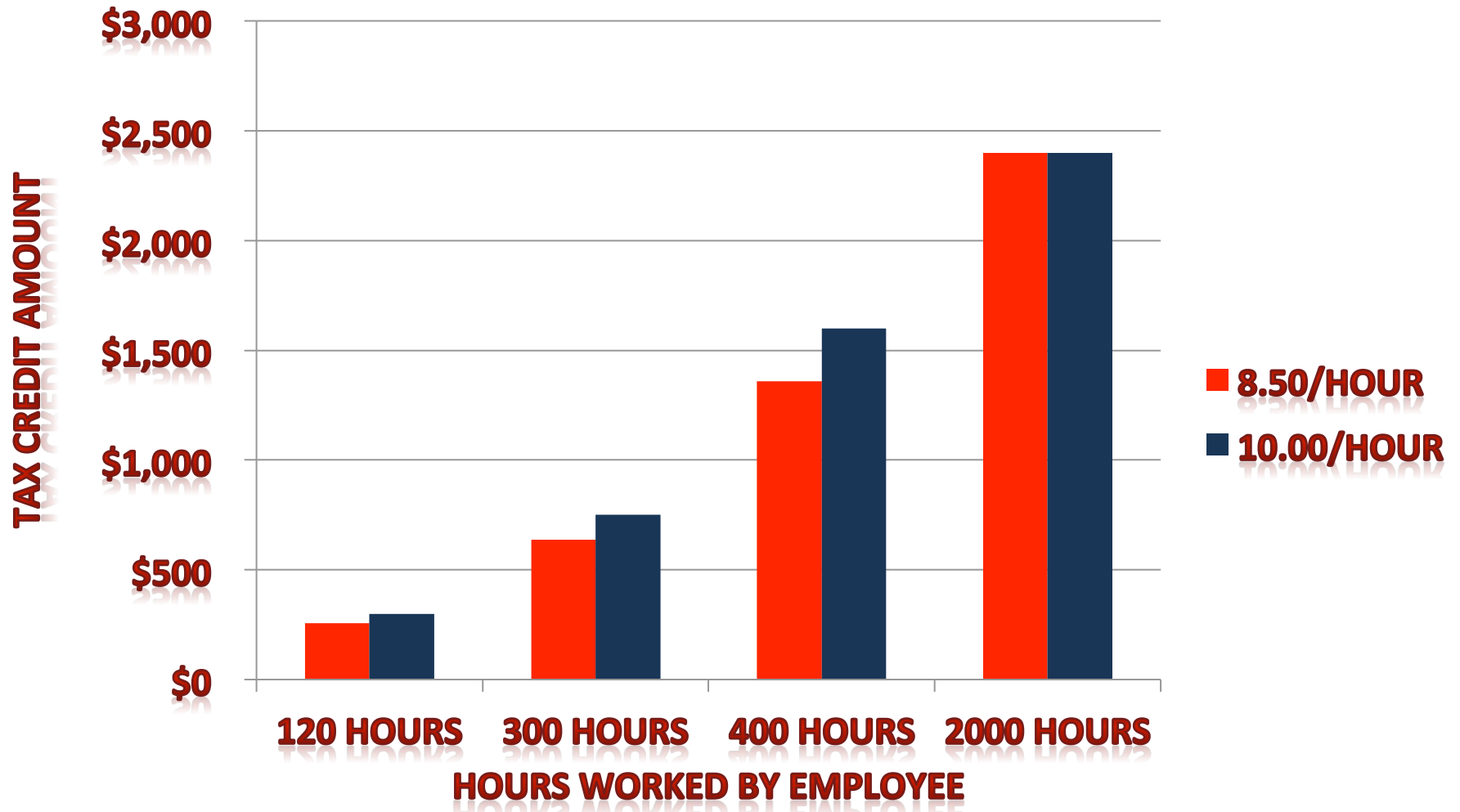
Target Group	What It Stands For	Pays Up To
Target Group A	Short Term TANF	\$2,400.00
Target Group B-FSV	Veteran receiving SNAP	\$2,400.00
Target Group B-RSVD	Recently Separated Disabled Veteran	\$4,800.00
Target Group B-UDV	Unemployed Disabled Veteran	\$9,600.00
Target Group B-STUV	Short Term Unemployed Veteran	\$2,400.00
Target Group B-LTUV	Long Term Unemployed Veteran	\$5,600.00
Target Group C	Ex-Felons	\$2,400.00
Target Group D	Designated Community Resident	\$2,400.00
Target Group E	Vocational Rehab Referral	\$2,400.00
Target Group F	Summer Youth Employee	\$1,200.00
Target Group G	Food Stamp Recipient	\$2,400.00
Target Group H	SSI Recipient	\$2,400.00
Target Group I	Long Term TANF	\$9,000.00
Target Group L	Long Term Unemployment Recipient	\$2,400.00

TARGET GROUP A

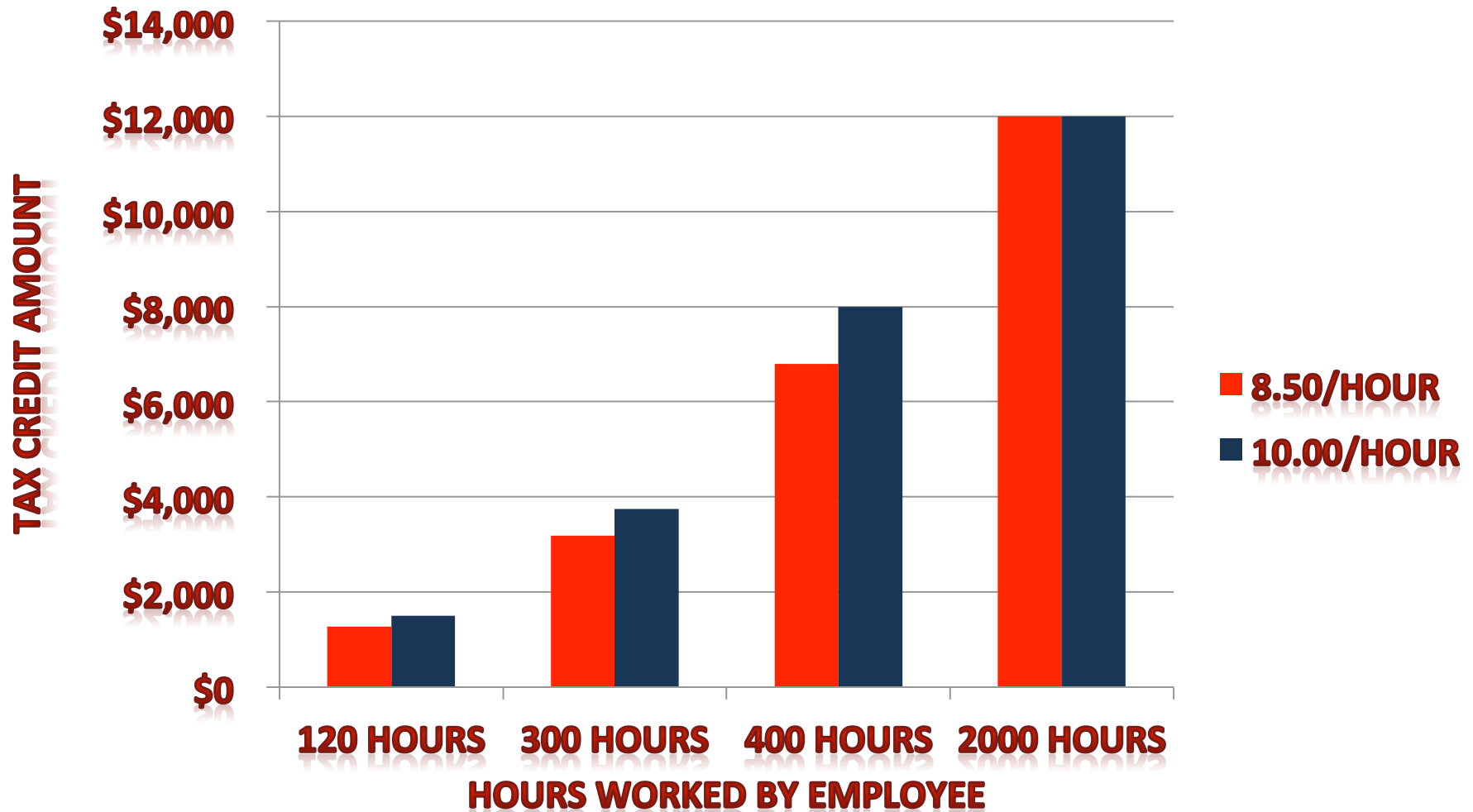
Qualified TANF Recipients

Member of a family receiving TANF benefits for any 9 months during the 18-month period ending on the hire date.

Tax Credits for 1 eligible “A” employee



Tax credits for 5 eligible “A” employees

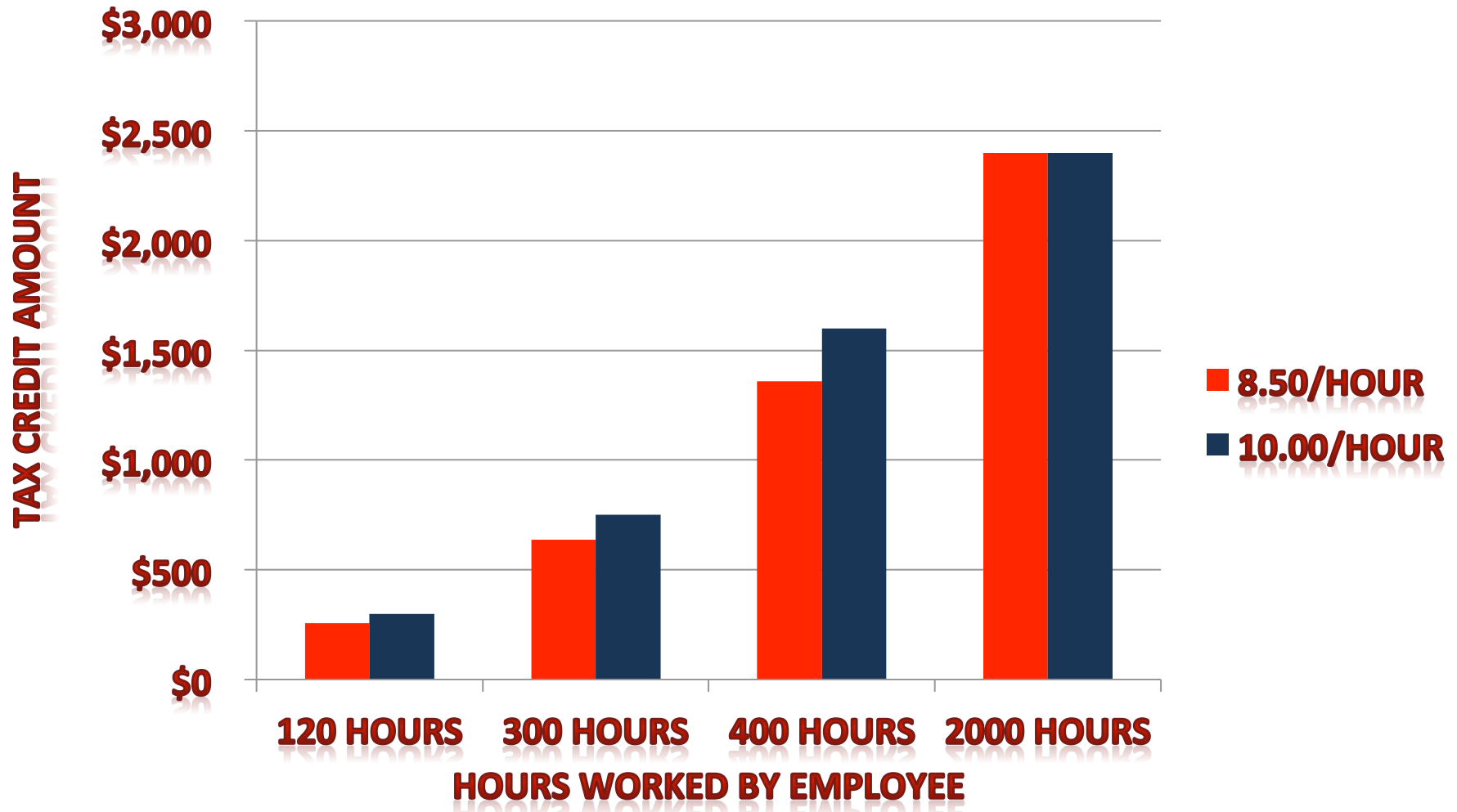


TARGET GROUP B-FSV

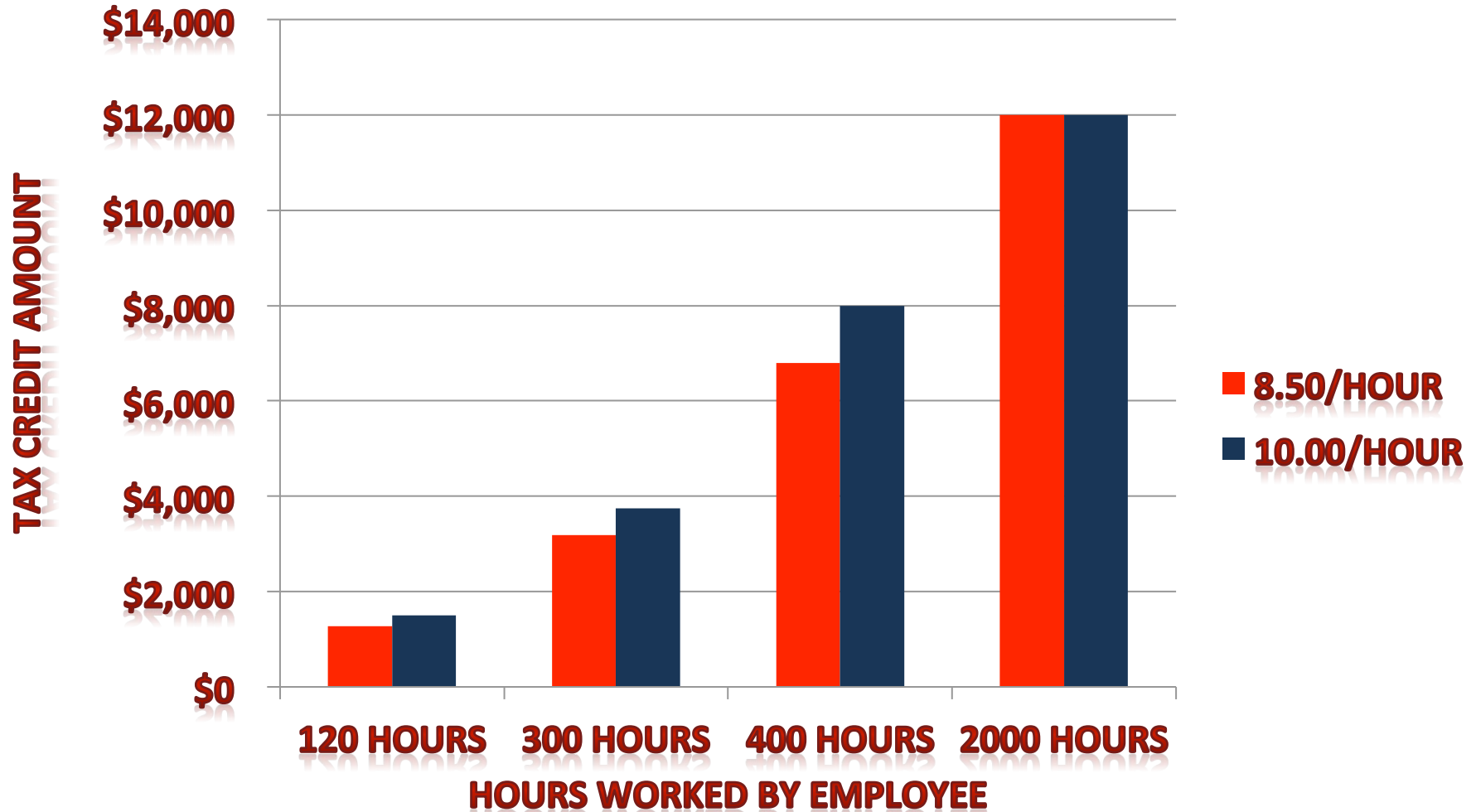
Qualified SNAP Veteran

- Active duty for more than 180 days, **and**
- Member of a family receiving SNAP benefits for at least a 3-month period during the 15-month period ending on the hire date

Tax Credits for 1 eligible “B-FSV” employee



Tax credits for 5 eligible “B-FSV” employees

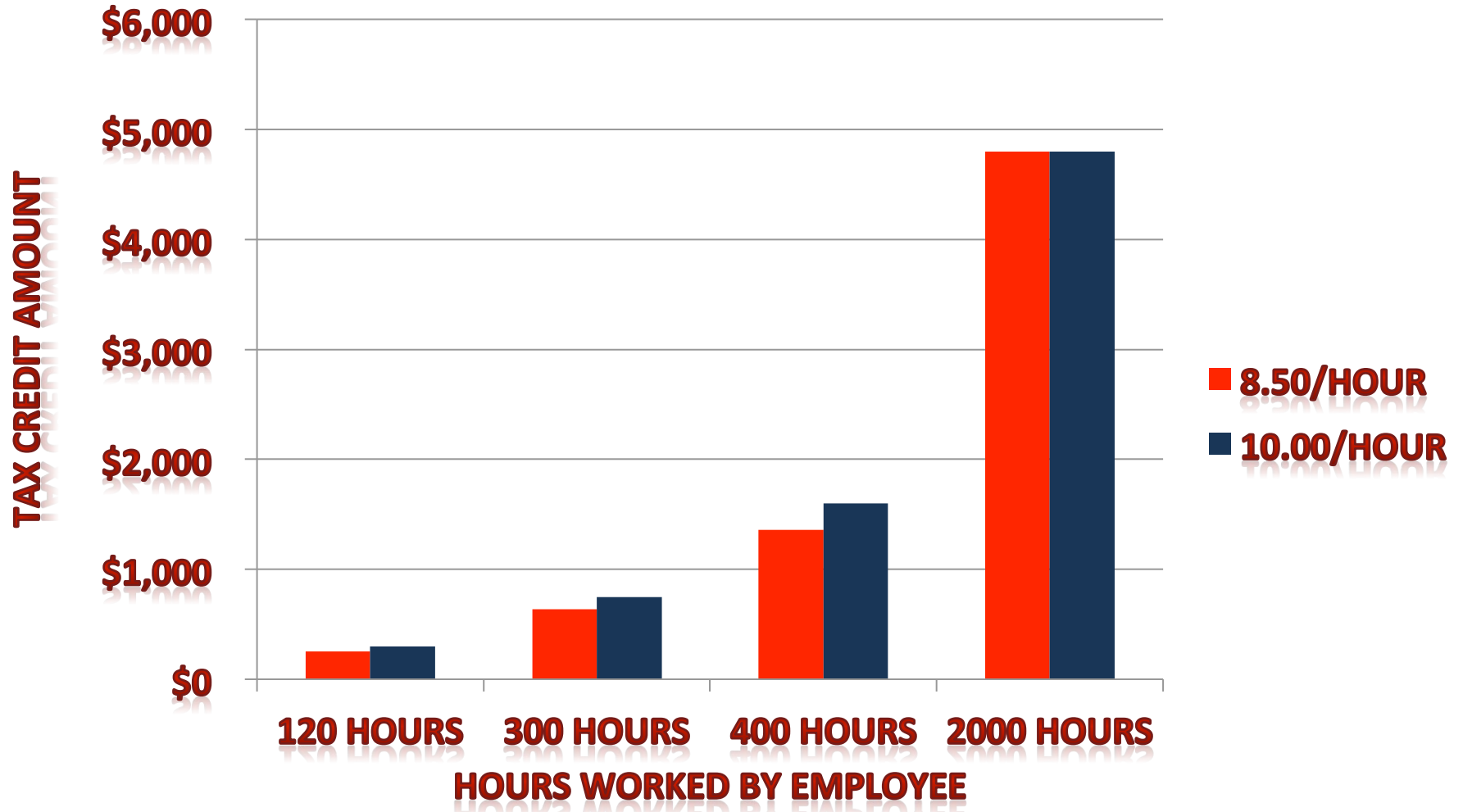


TARGET GROUP B-RSDV

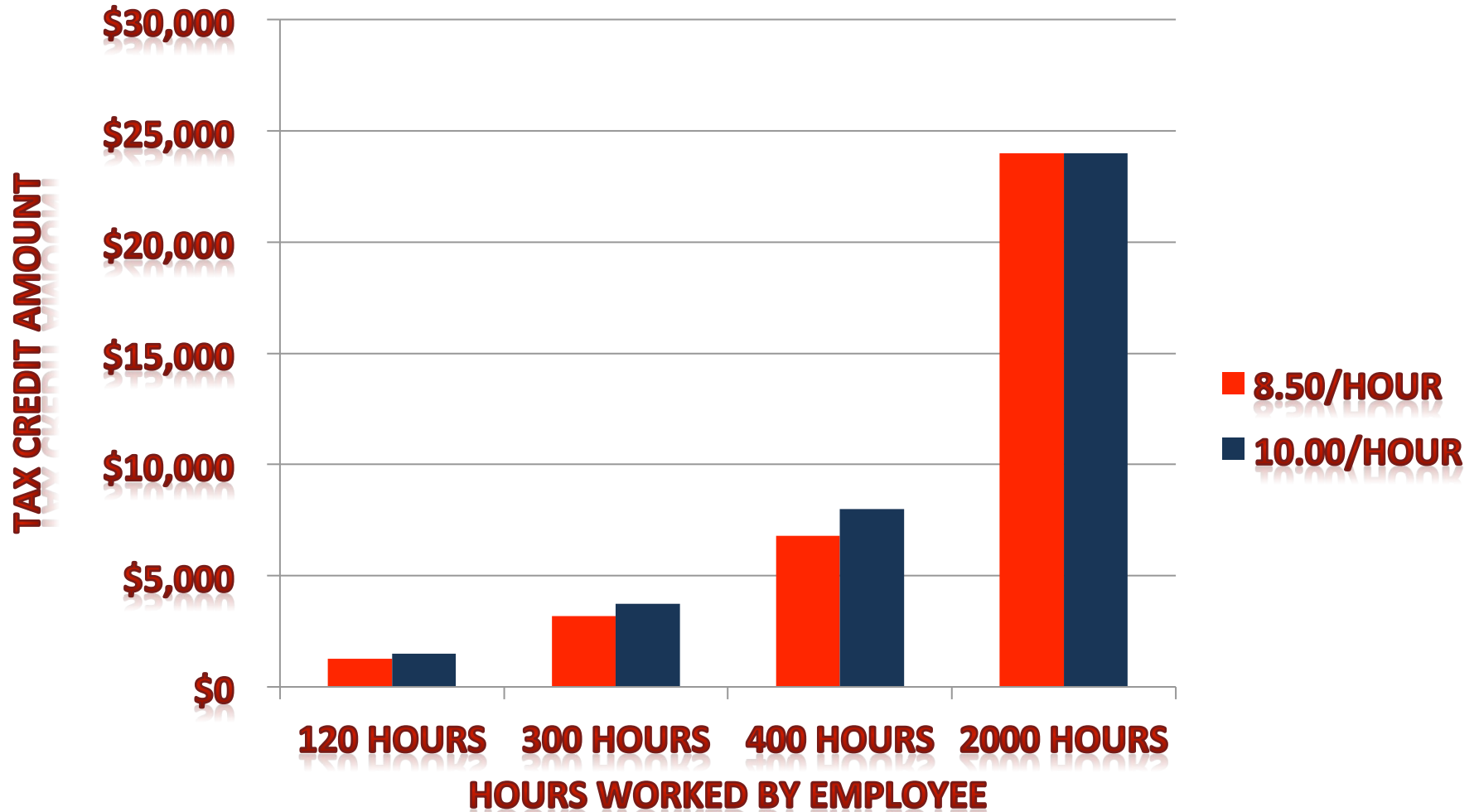
Qualified, Recently Separated Disabled Veteran

- Entitled to compensation for a service-connected disability and
- Having a hire date which is not more than one year after discharge or release from active duty

Tax Credits for 1 “B-RSDV” employee



Tax credits for 5 “B-RSDV” employees

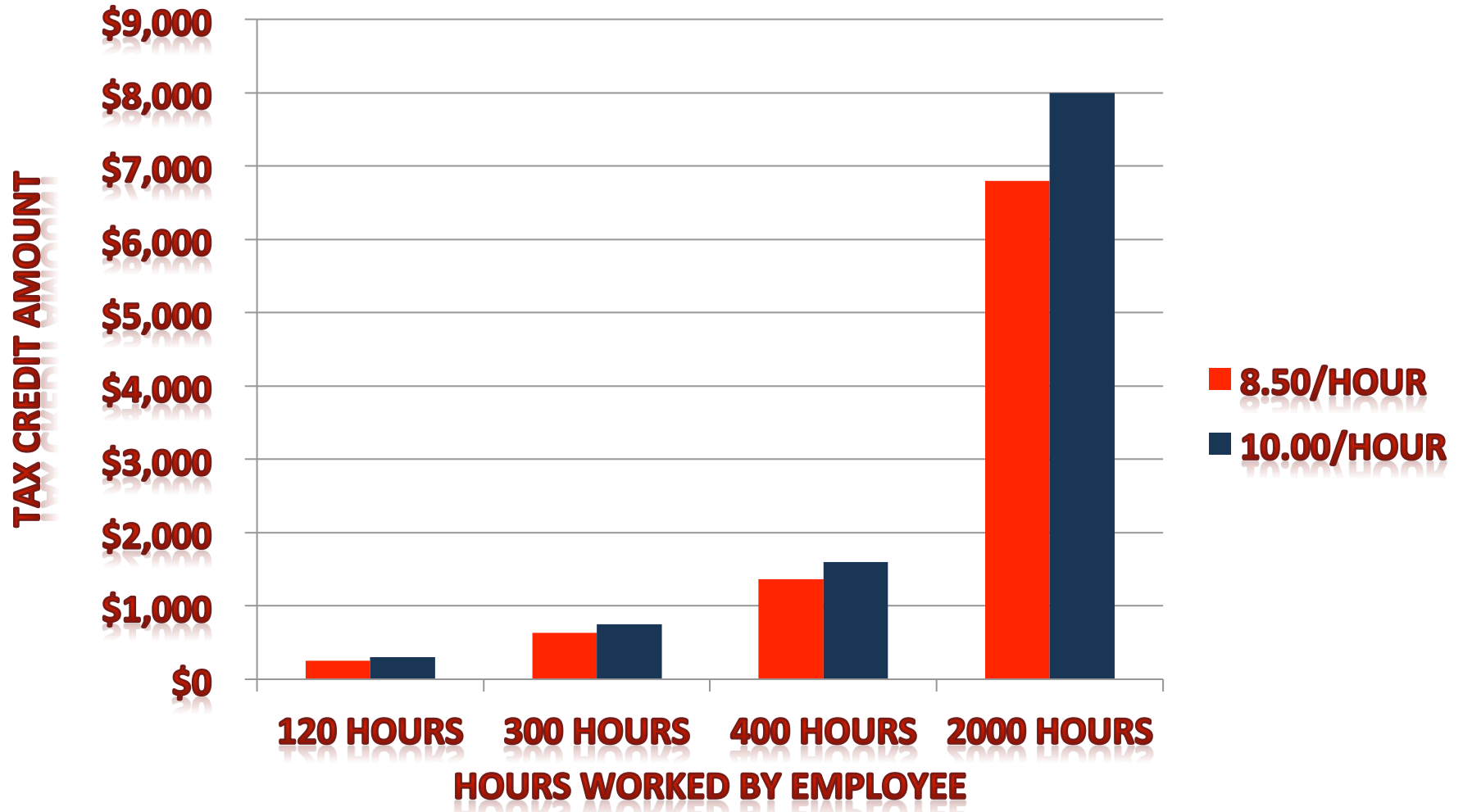


TARGET GROUP B-UDV

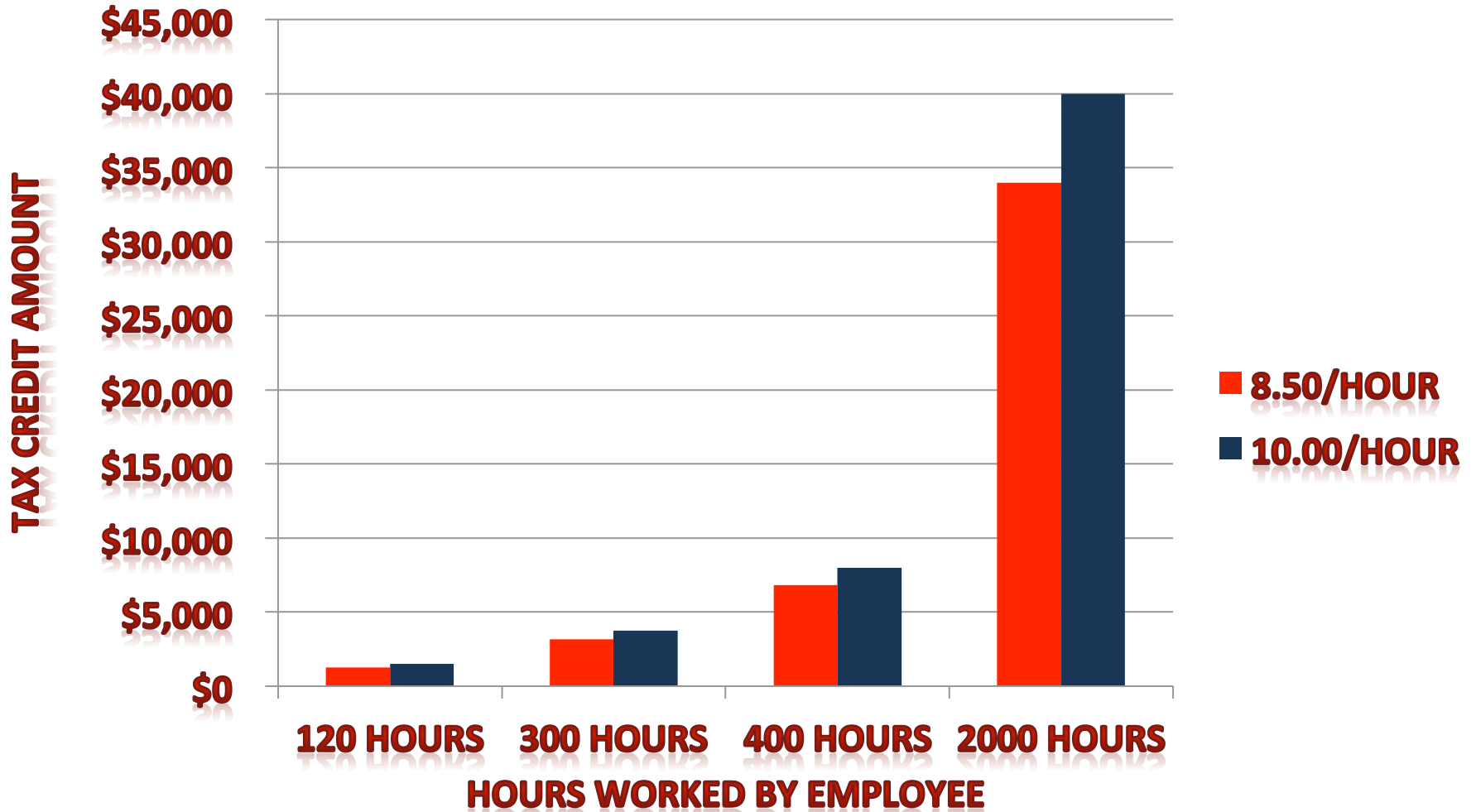
Qualified Unemployed Disabled Veteran

- Entitled to compensation for a service-connected disability and
- Having aggregate periods of unemployment of 6 months or more during the 12 months prior to hire

Tax Credits for 1 “B-UDV” employee



Tax credits for 5 “B-UDV” employees

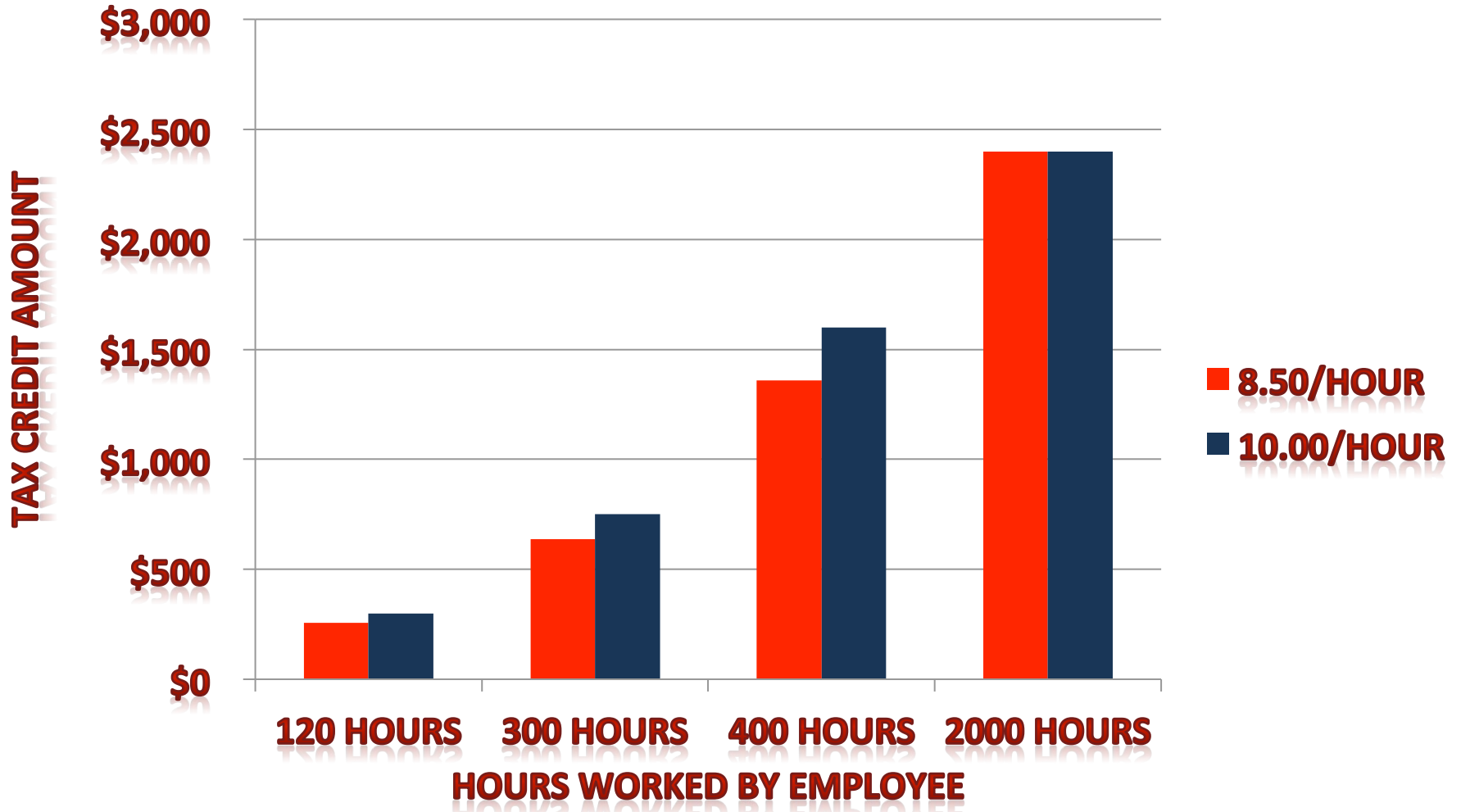


TARGET GROUP B-STUV

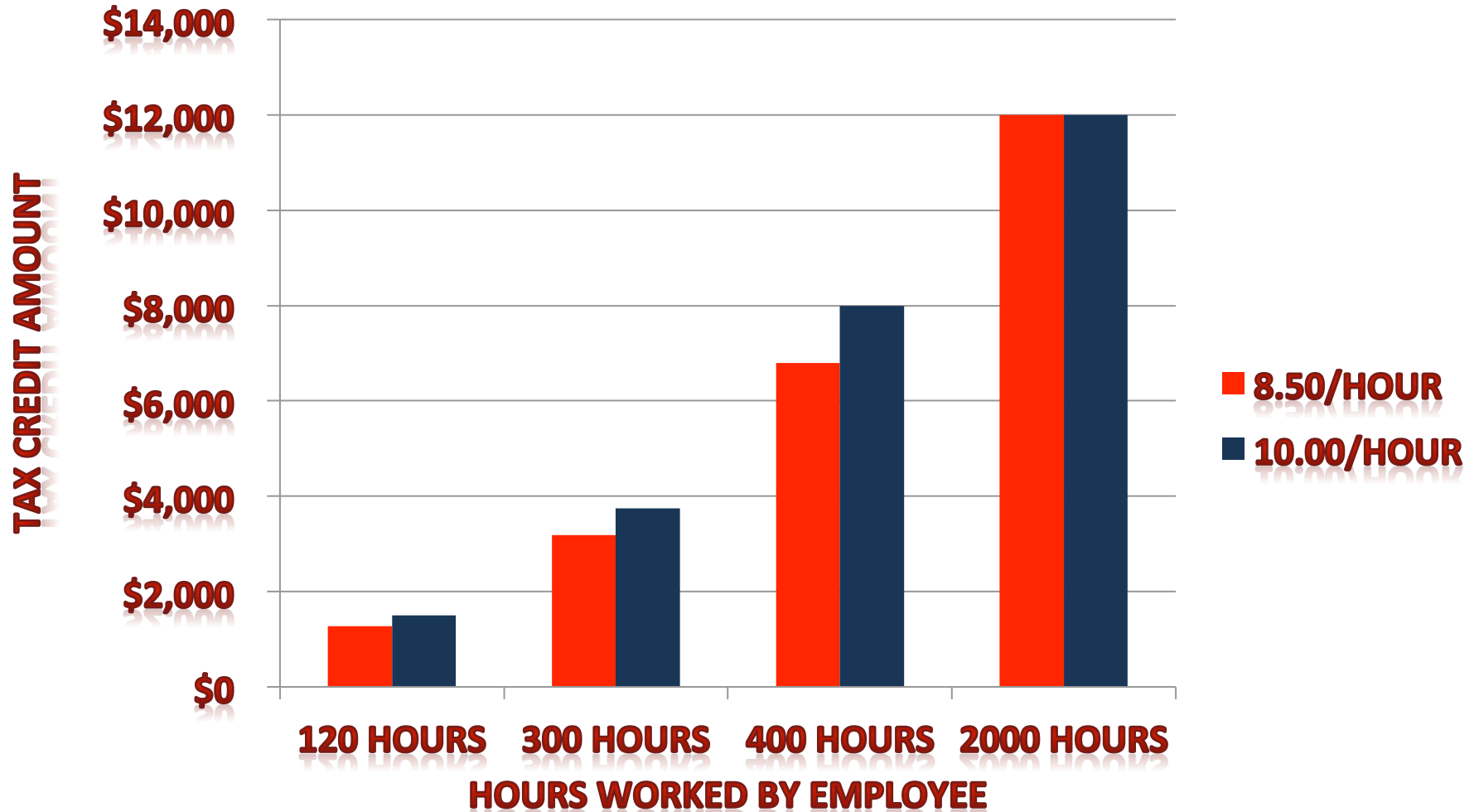
Qualified Short-Term Unemployed Veteran

- Active duty for more than 180 days, and
- Having aggregate periods of unemployment of at least 4 weeks but less than 6 months during the 12 months prior to hire.

Tax Credits for 1 “B-STUV” employee



Tax credits for 5 “B-STUV” employees

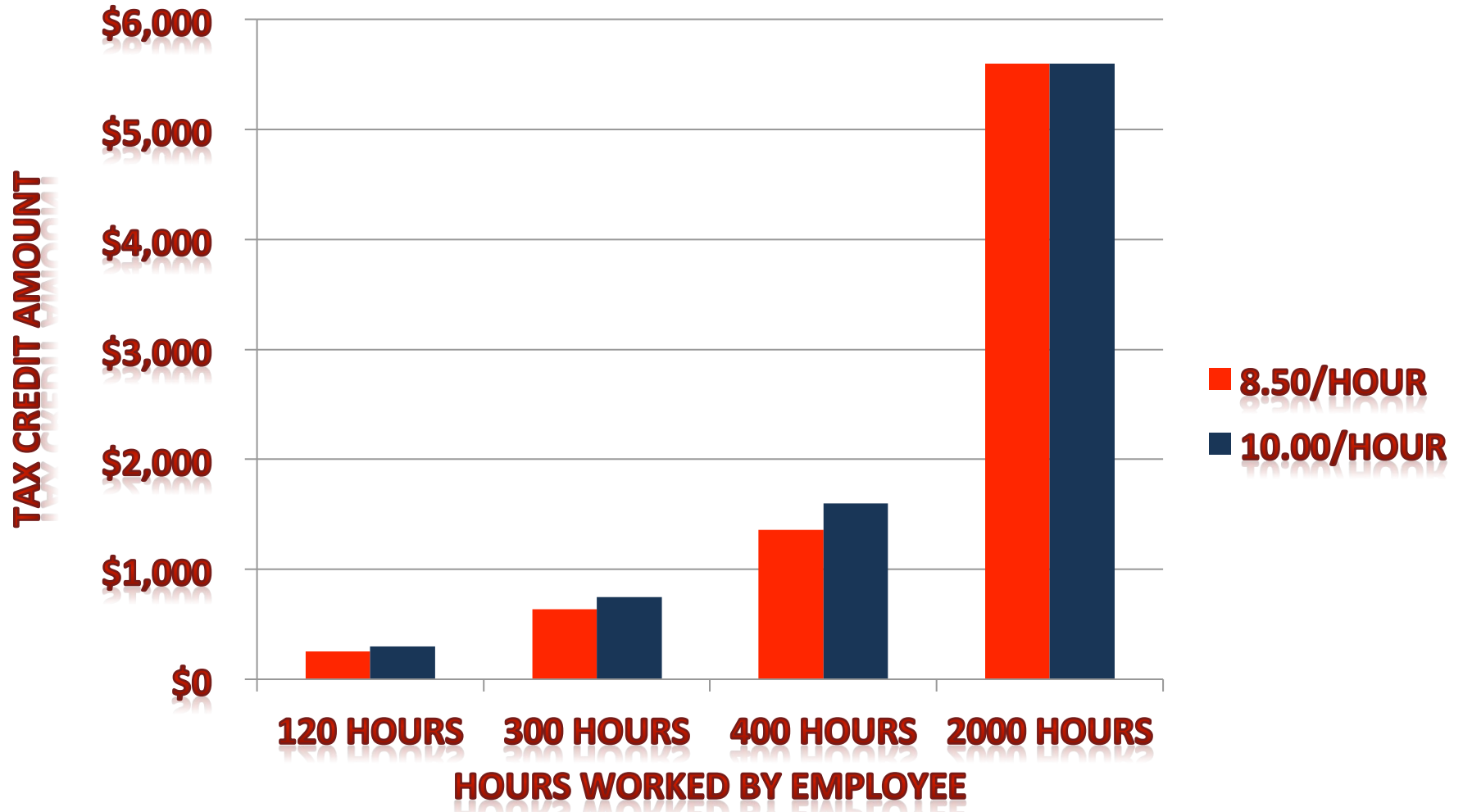


TARGET GROUP B-LTUV

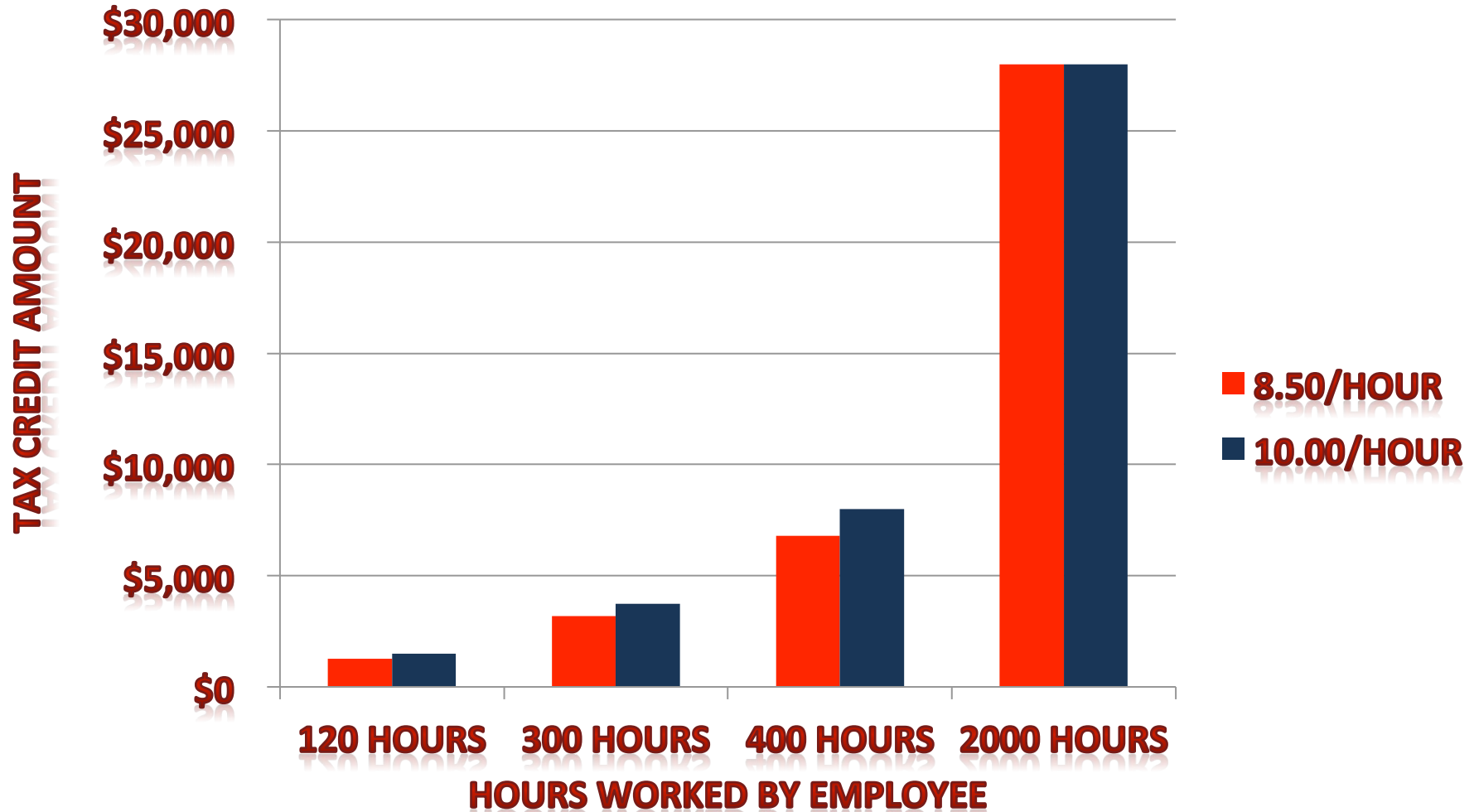
Qualified Long-Term Unemployed Veteran

- Active duty for more than 180 days, and
- Having aggregate periods of unemployment of 6 months or more during the 12 months prior to hire.

Tax Credits for 1 “B-LTUV” employee



Tax credits for 5 “B-LTUV” employees

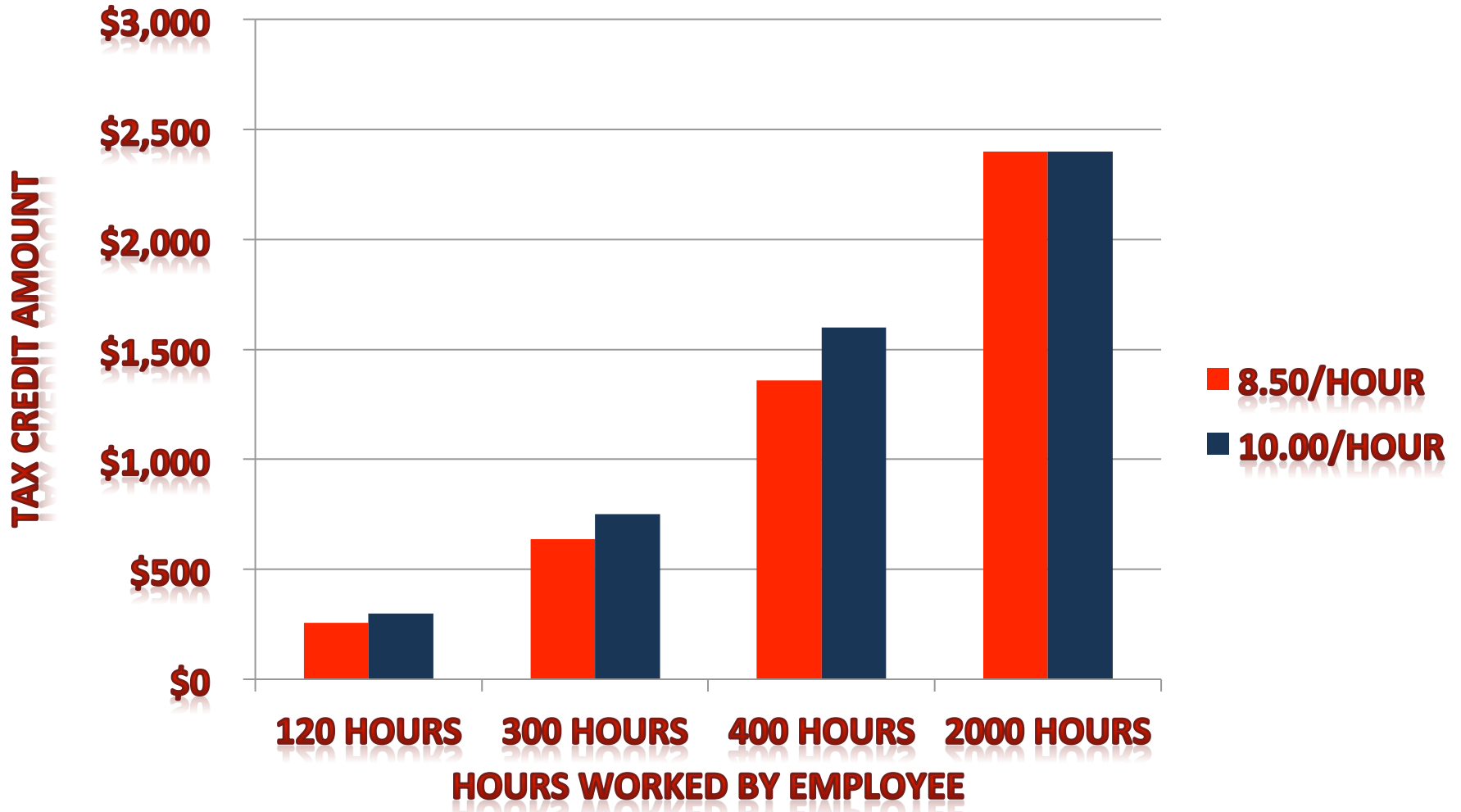


TARGET GROUP C

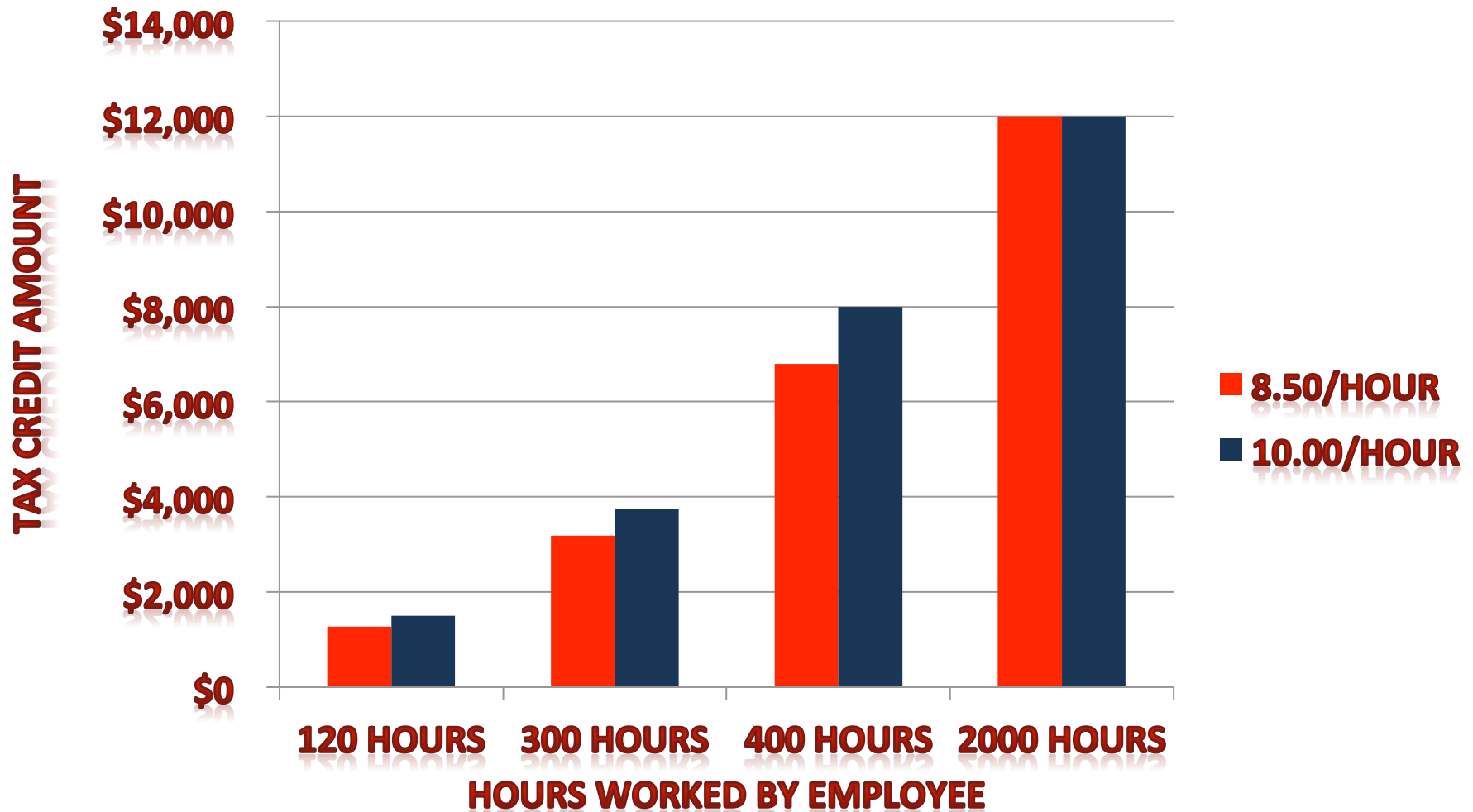
Qualified Ex-Felons

- Convicted of a felony under state or federal law, and
- Convicted or released from prison no more than 1 year prior to hire date

Tax Credits for one eligible “C” employee



Tax credits for 5 eligible “C” employees

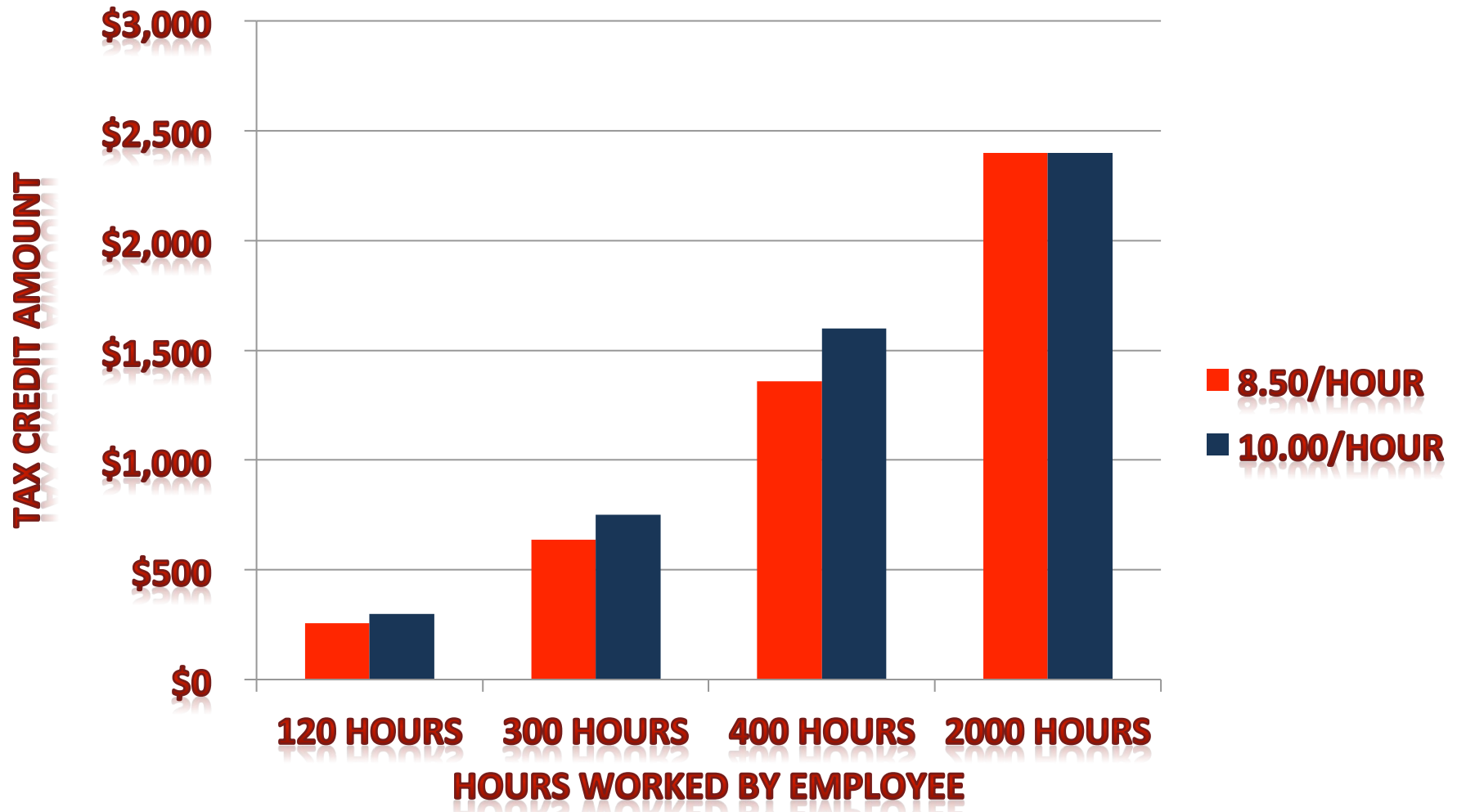


TARGET GROUP D

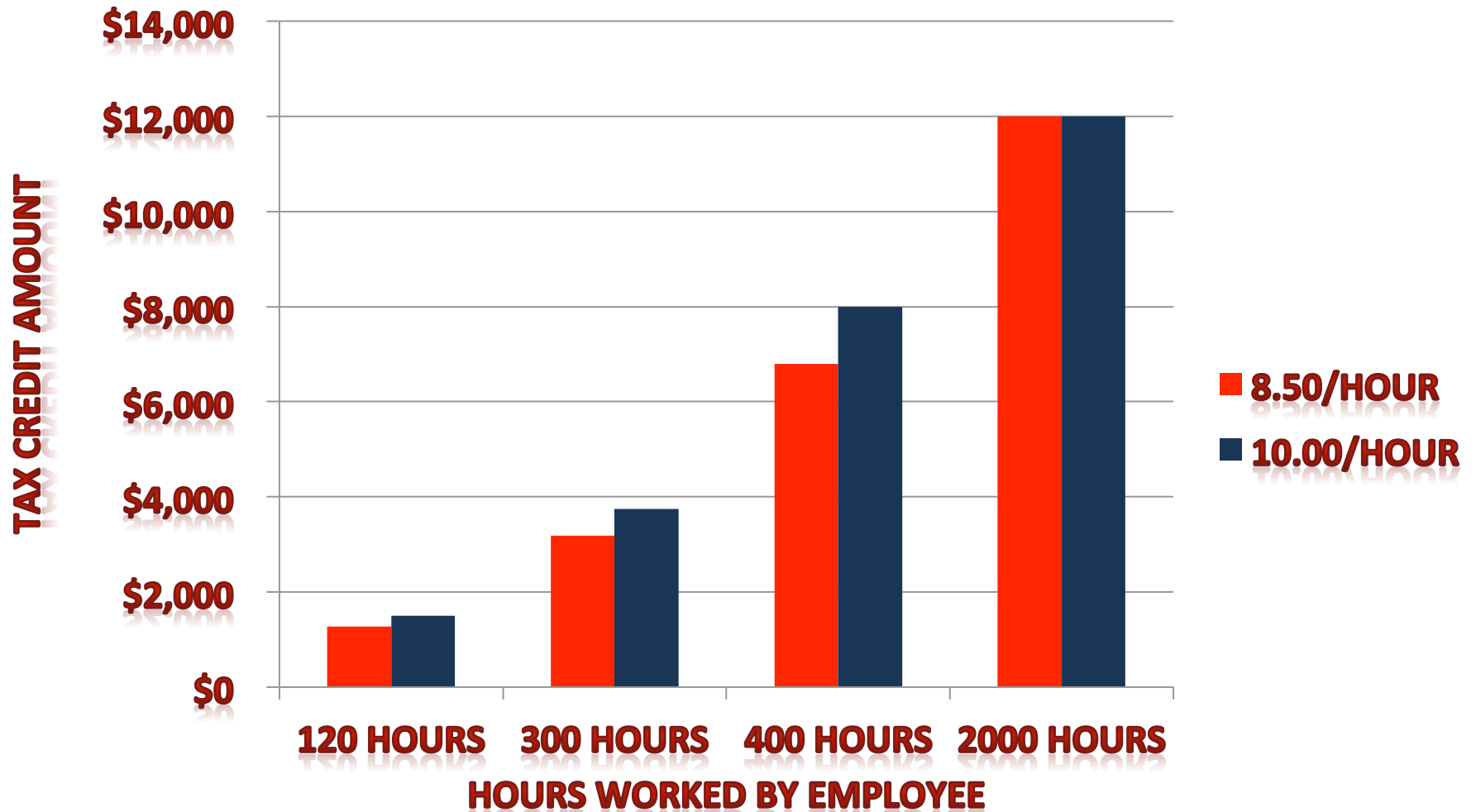
Designated Community Resident

- At least age 18, but under age 40, ***and***
- Lives within an Urban/Rural “Enterprise Zone” as designated by HUD.

Tax Credits for 1 eligible “D” employee



Tax credits for 5 eligible “D” employees

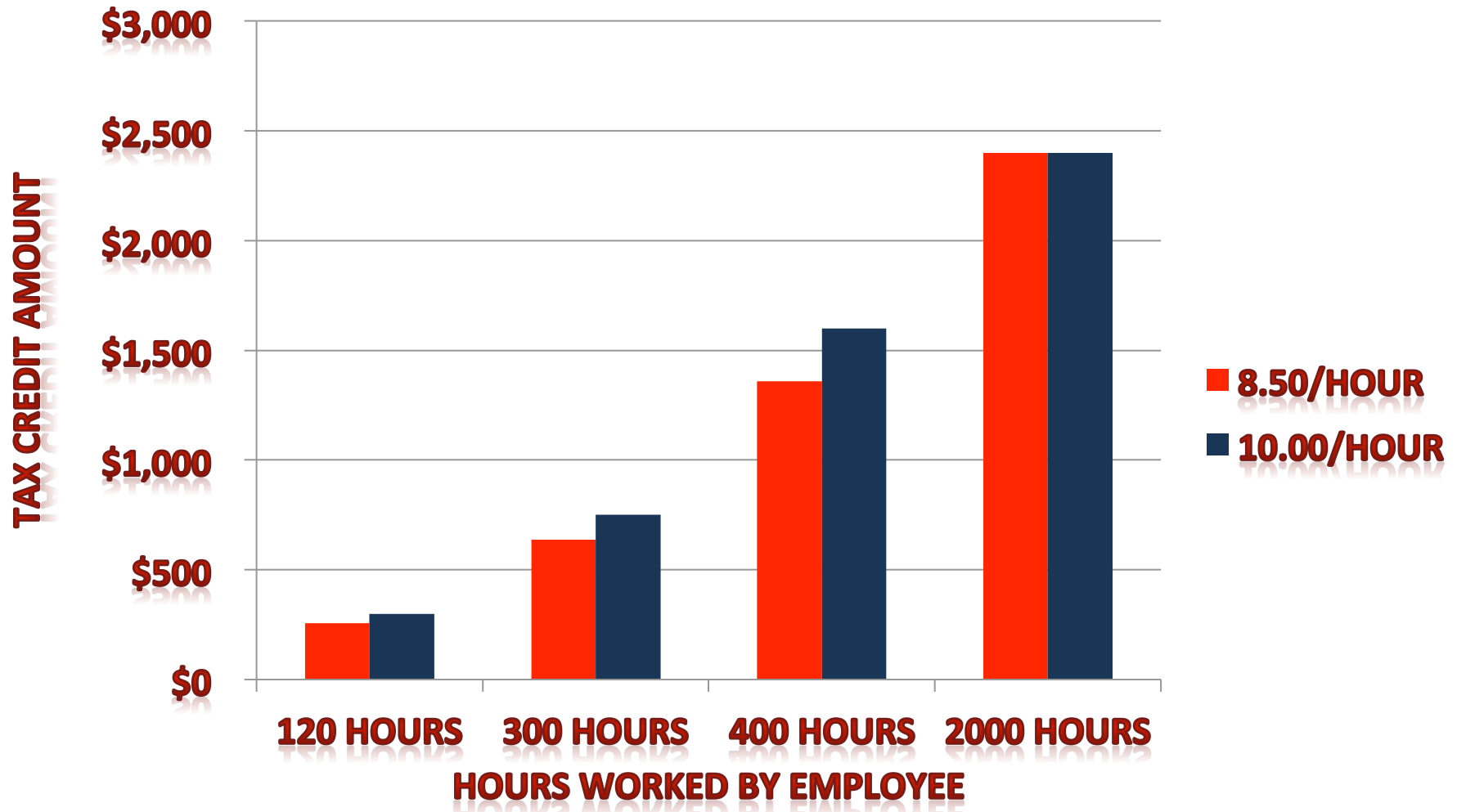


TARGET GROUP E

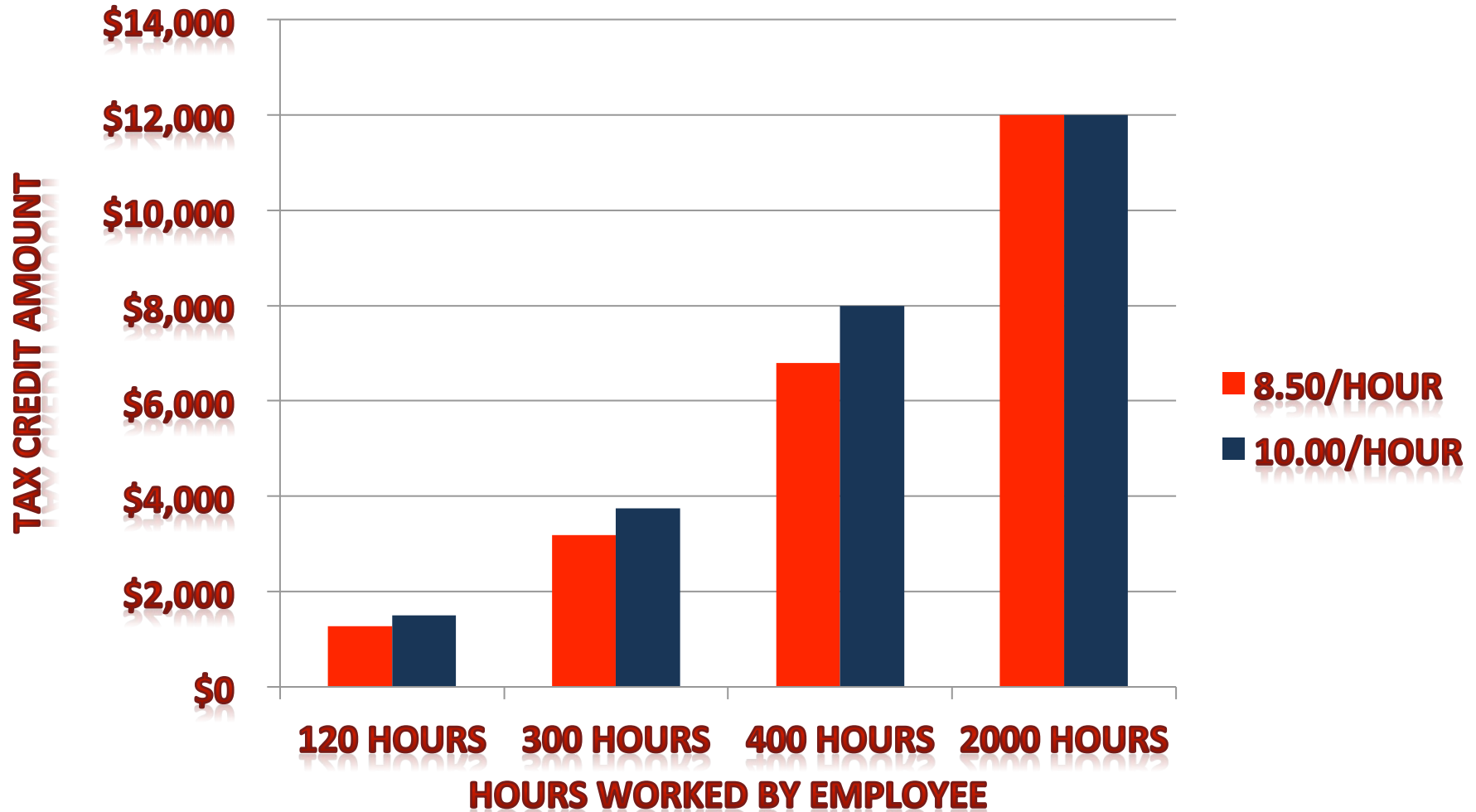
Vocational Rehabilitation Clients

- Currently receiving or completed authorized state or ticket-to-work vocational rehabilitative services, **or**
- Vocational rehabilitation program for veterans carried out under Chapter 31 of Title 38, U.S.C.

Tax Credits for one eligible “E” employee



Tax credits for 5 eligible “E” employees

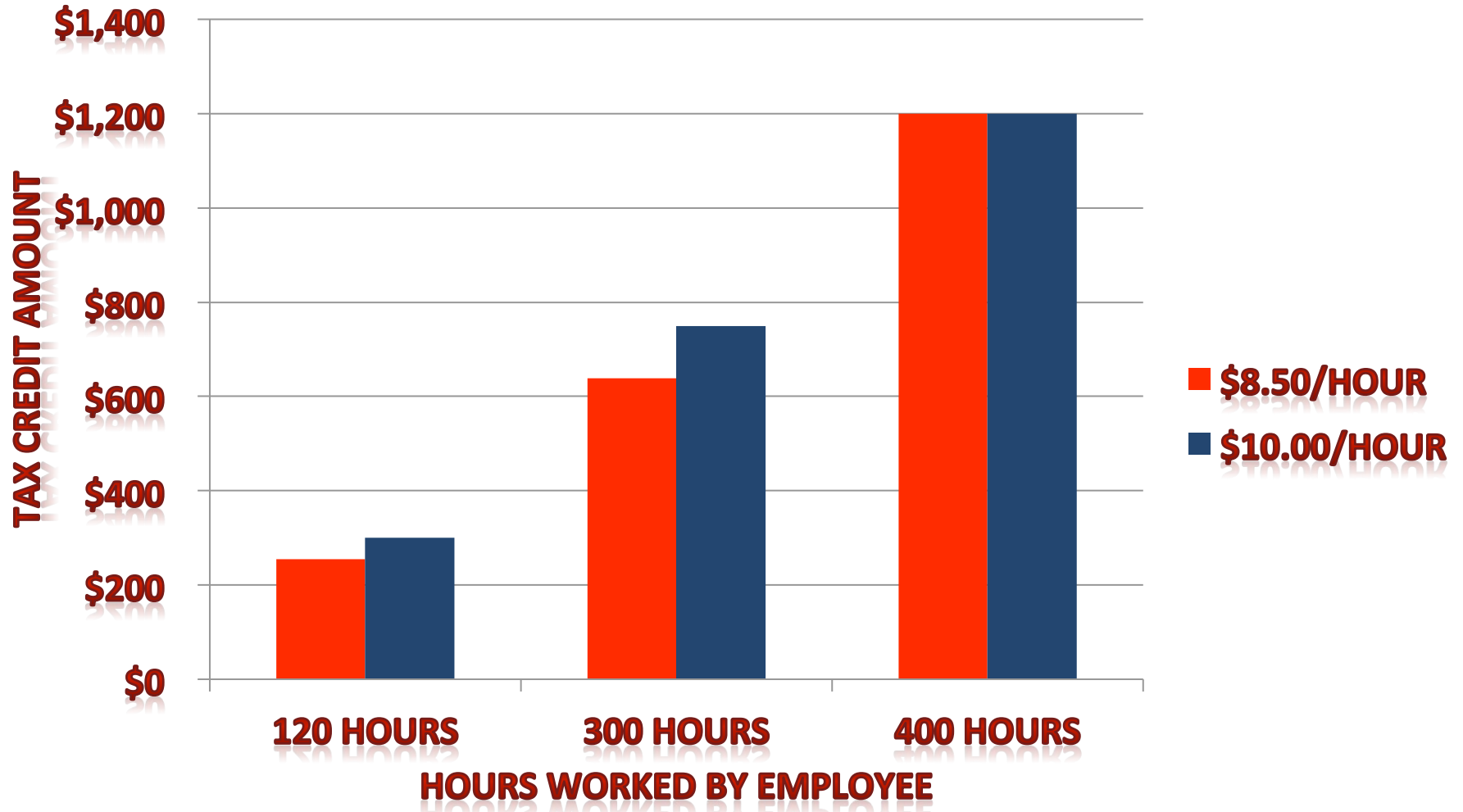


TARGET GROUP F

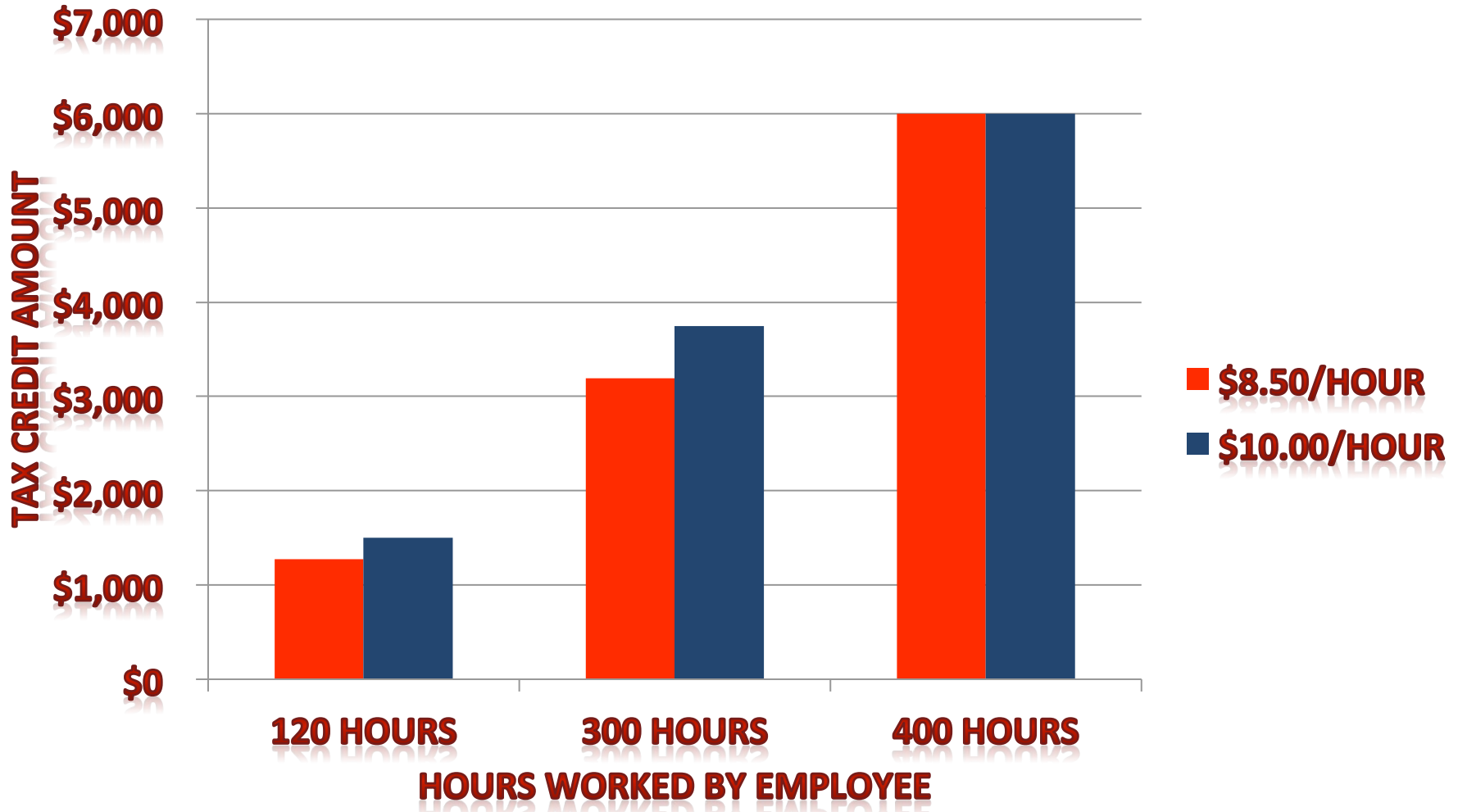
Qualified Summer Youth Employee

- Age 16 or 17 on the hire date, ***and***
- Works for employer between May 1 and September 15, ***and***
- Lives within an Urban/Rural “Empowerment Zone” as designated by HUD

Tax Credits for one eligible “F” employee



Tax Credits for five eligible “F” employees

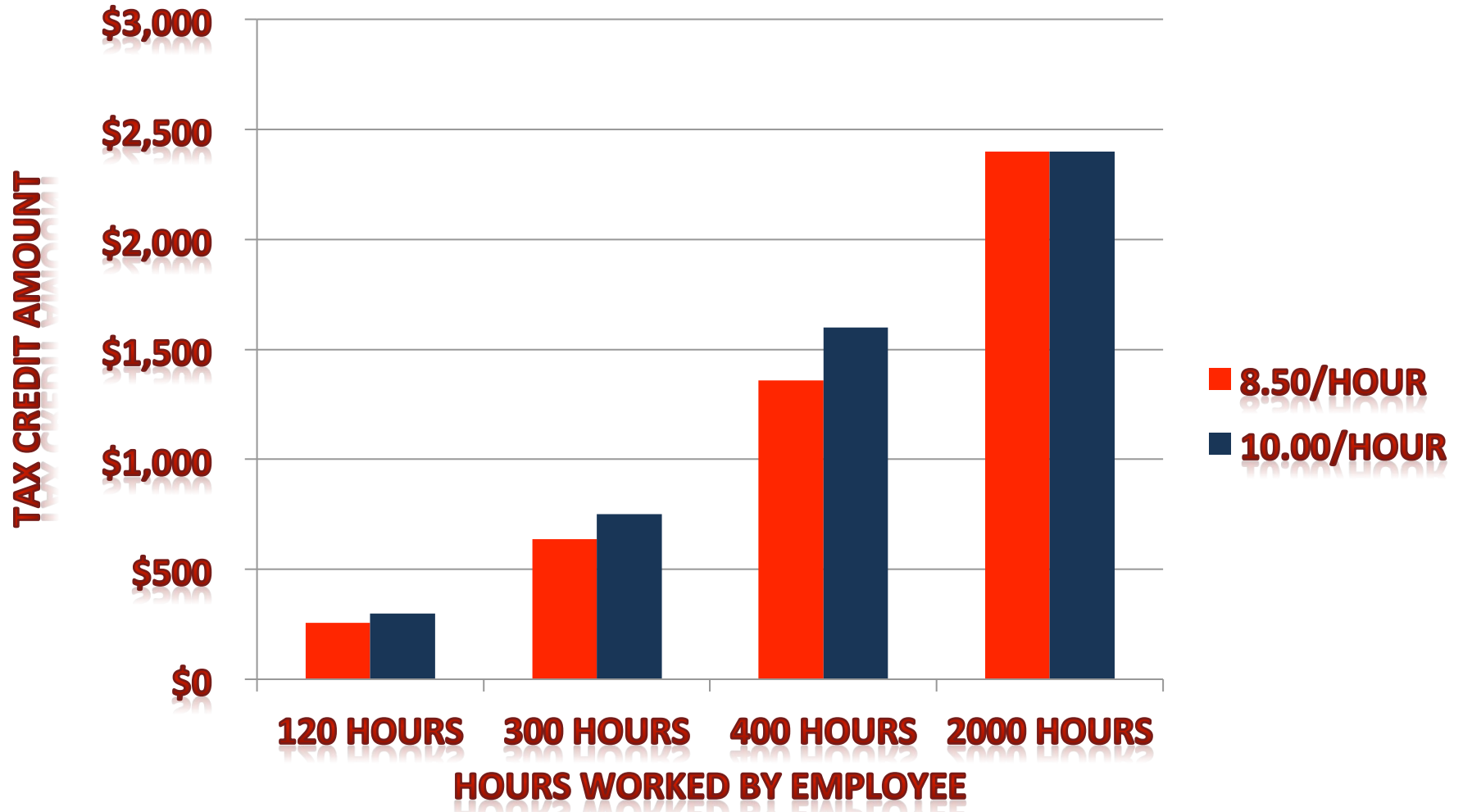


TARGET GROUP G

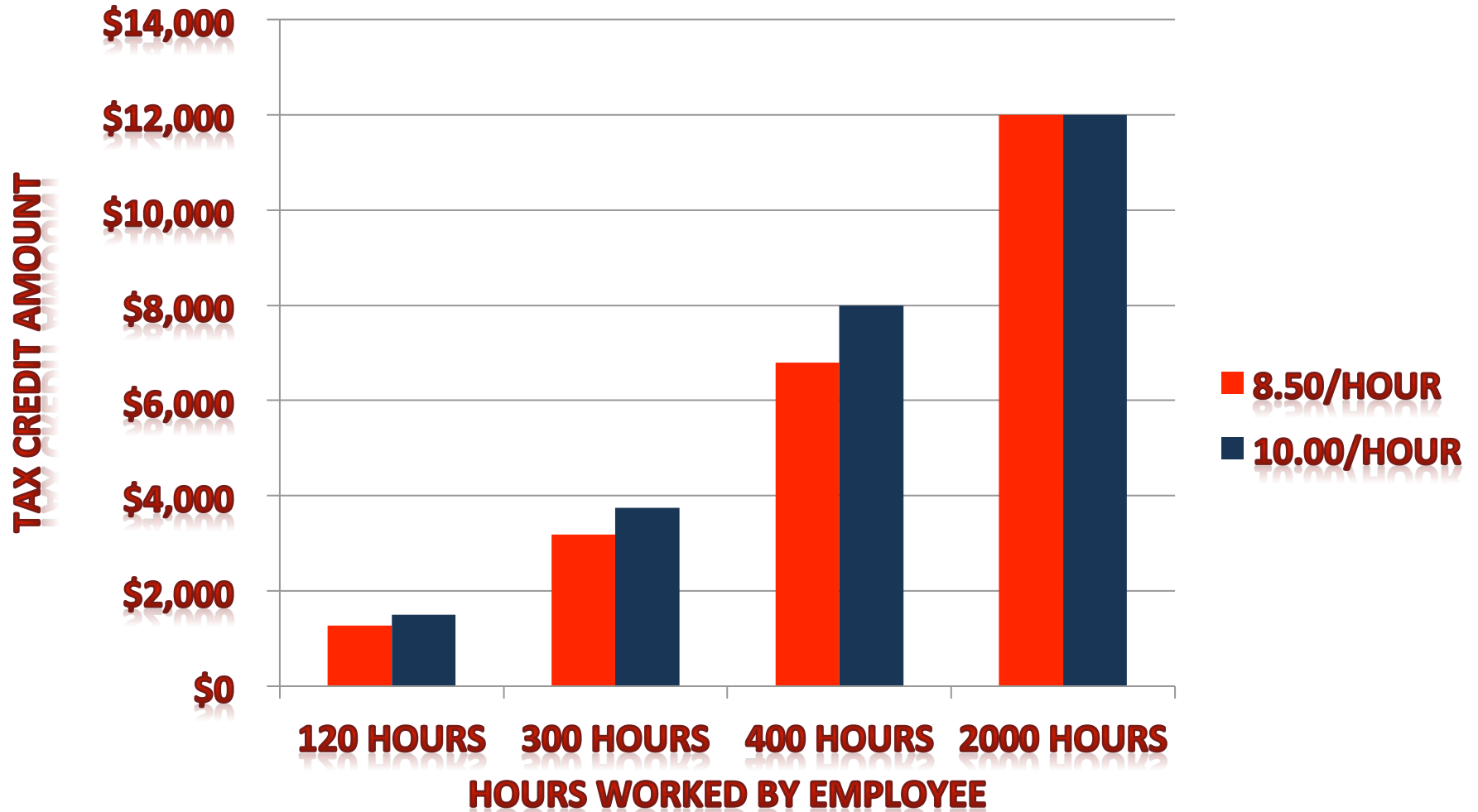
Qualified SNAP Recipient

- At least age 18, but under age 40 on the hire date, ***and***
- Member of a family receiving food stamps (SNAP) for the 6-month period ending on the hire date

Tax Credits for one eligible “G” employee



Tax credits for 5 eligible “G” employees

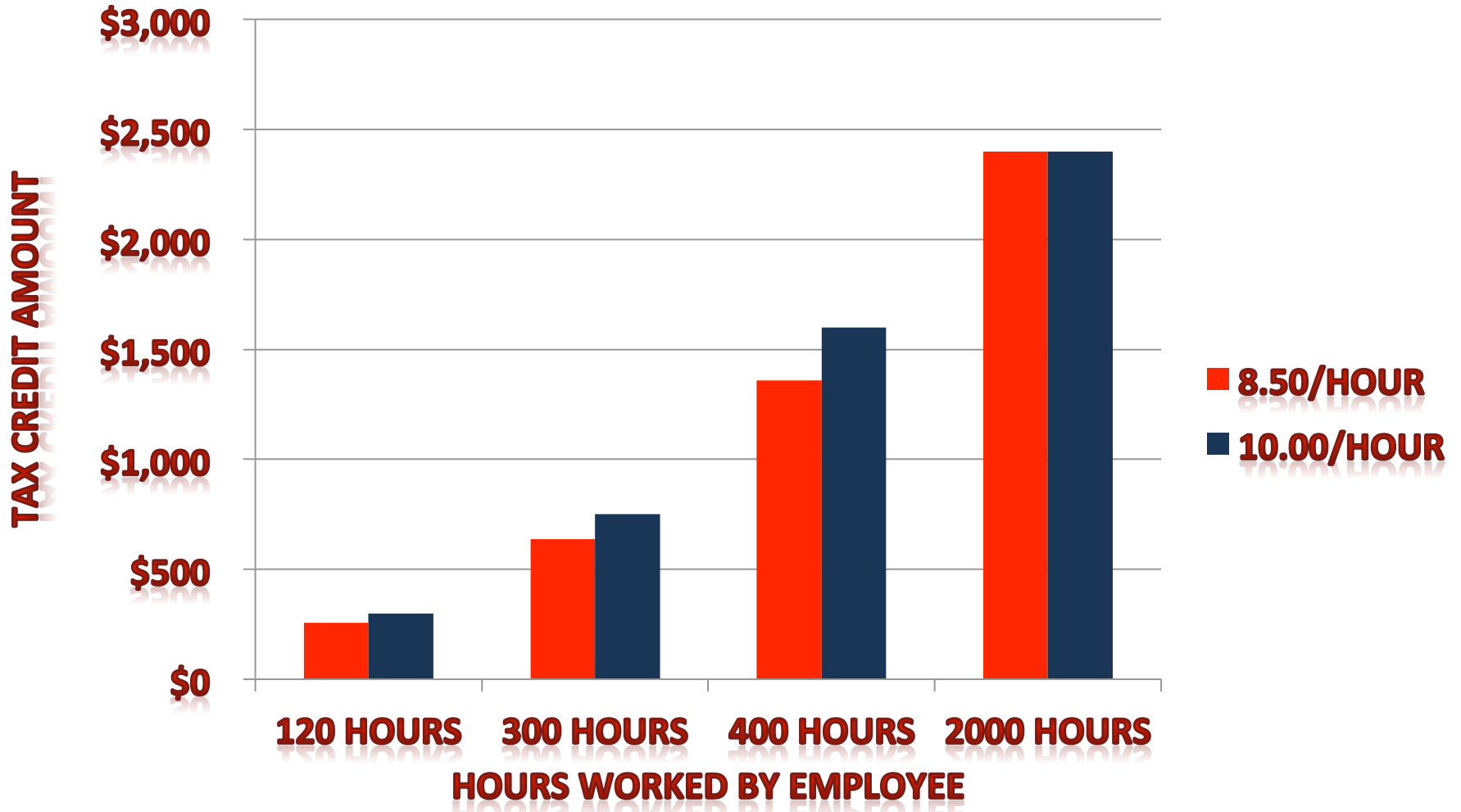


TARGET GROUP H

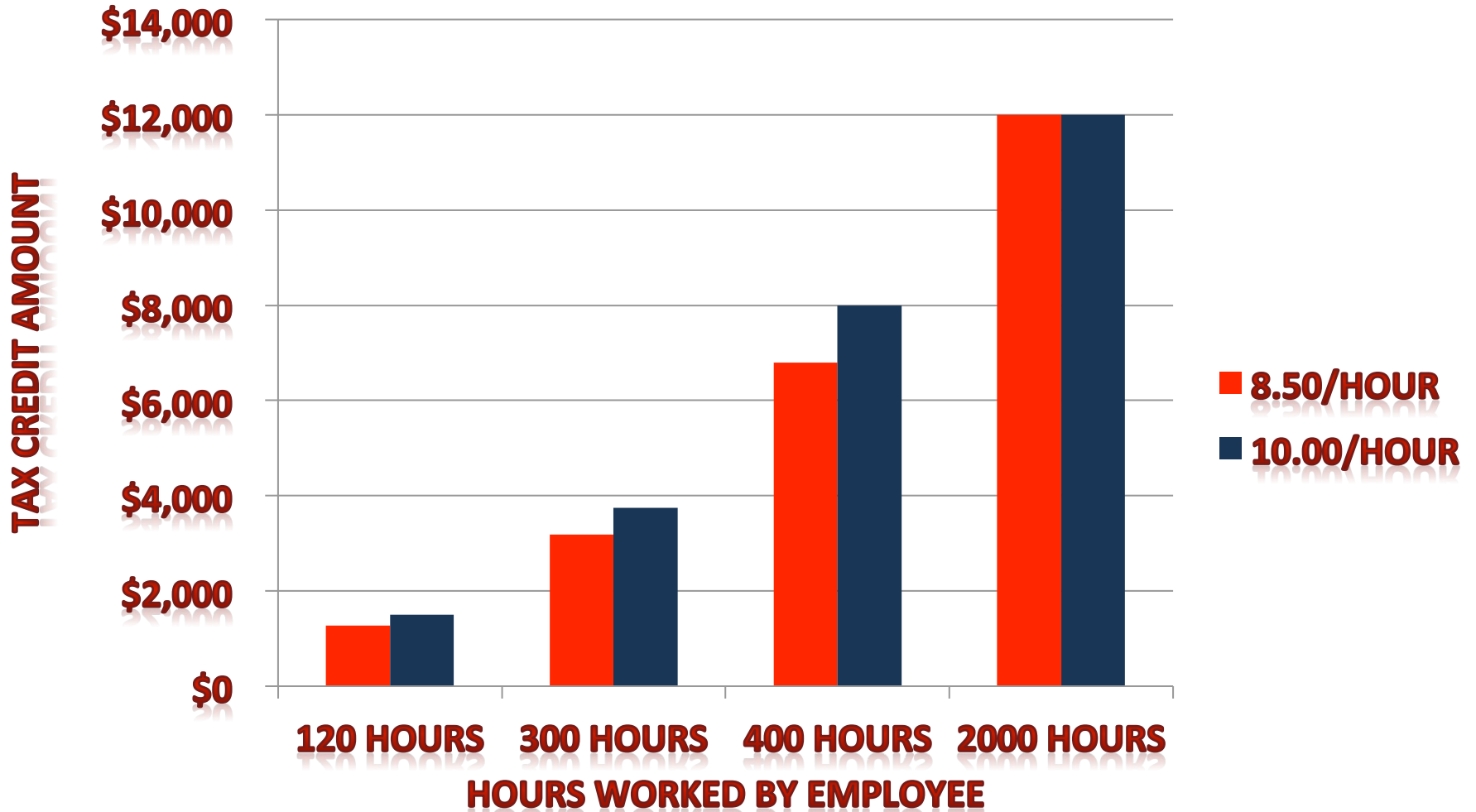
Qualified SSI Recipient

Received Supplemental Security Income (SSI) benefits under title XVI of SSA for any month ending within the 60-day period prior to hire date

Tax Credits for 1 eligible “H” employee



Tax credits for 5 eligible “H” employees



TARGET GROUP I

Long-Term Family Assistance Recipients

Member of a family receiving TANF benefits for the 18-month period ending on the hire date

So what's in it for the employer? “I”

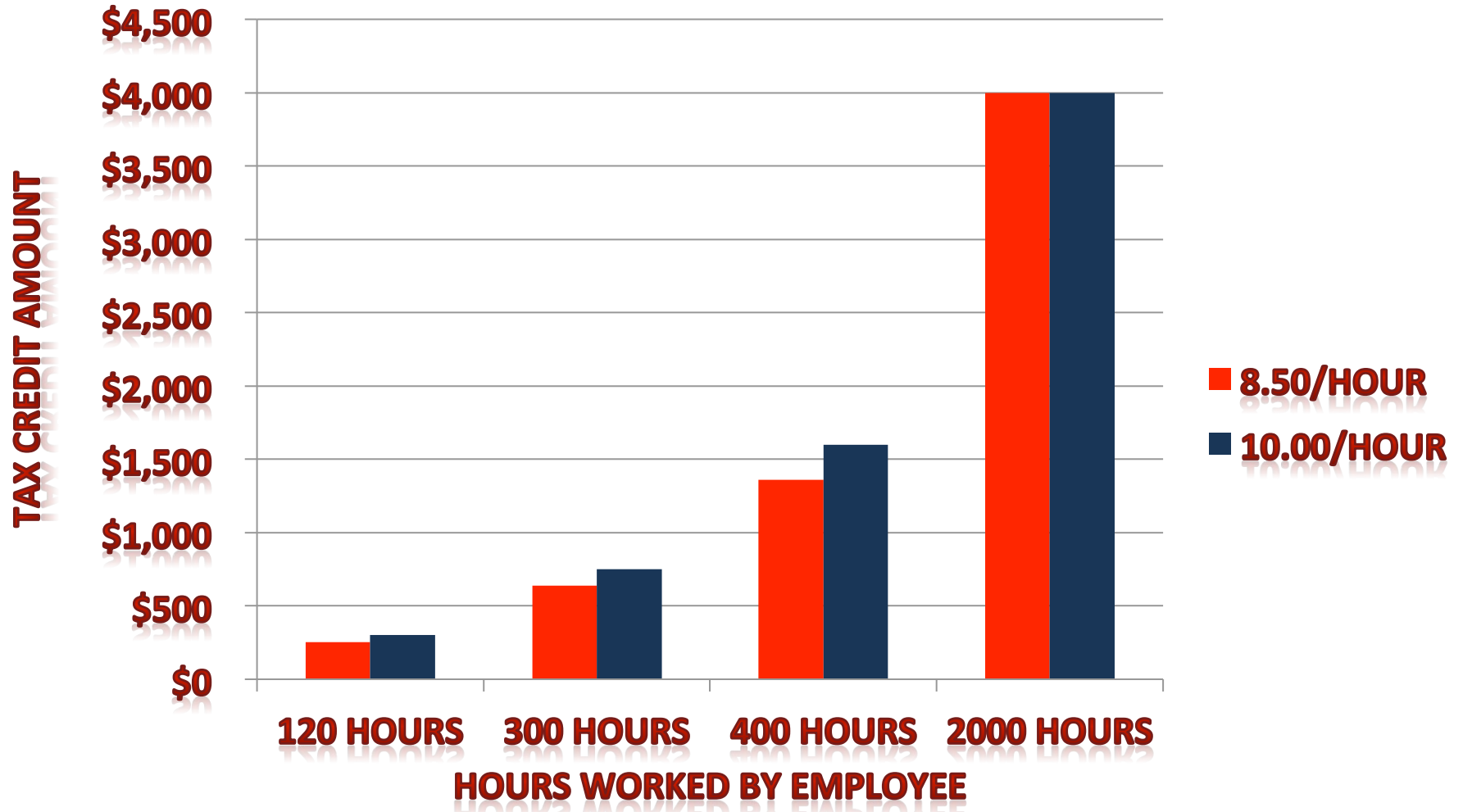
The tax credit is 25% of the first year's qualified wages up to \$10,000 (\$2,500 tax credit) for employees working *at least* 120 hours.

The employer will get a maximum credit of 40% of the first year's qualified wages, up to \$10,000 (\$4,000 tax credit) if the employee works *at least* 400 hours.

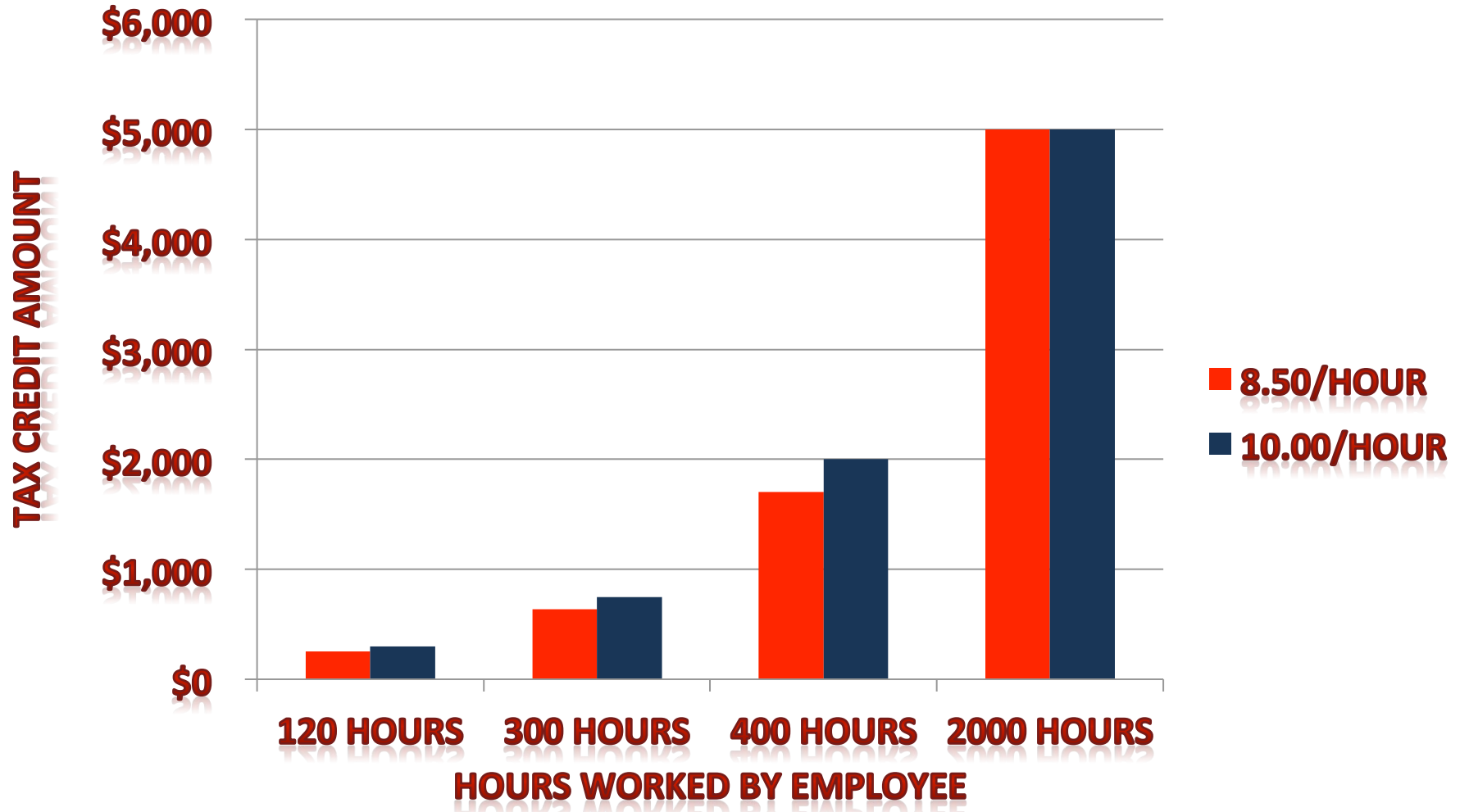
The tax credit is 25% of the second year's qualified wages up to \$10,000 (\$2,500 tax credit) for employees working *at least* 120 hours.

The employer will get a maximum credit of 50% of the second year's qualified wages, up to \$10,000 (\$5,000 tax credit) if the employee works *at least* 400 hours.

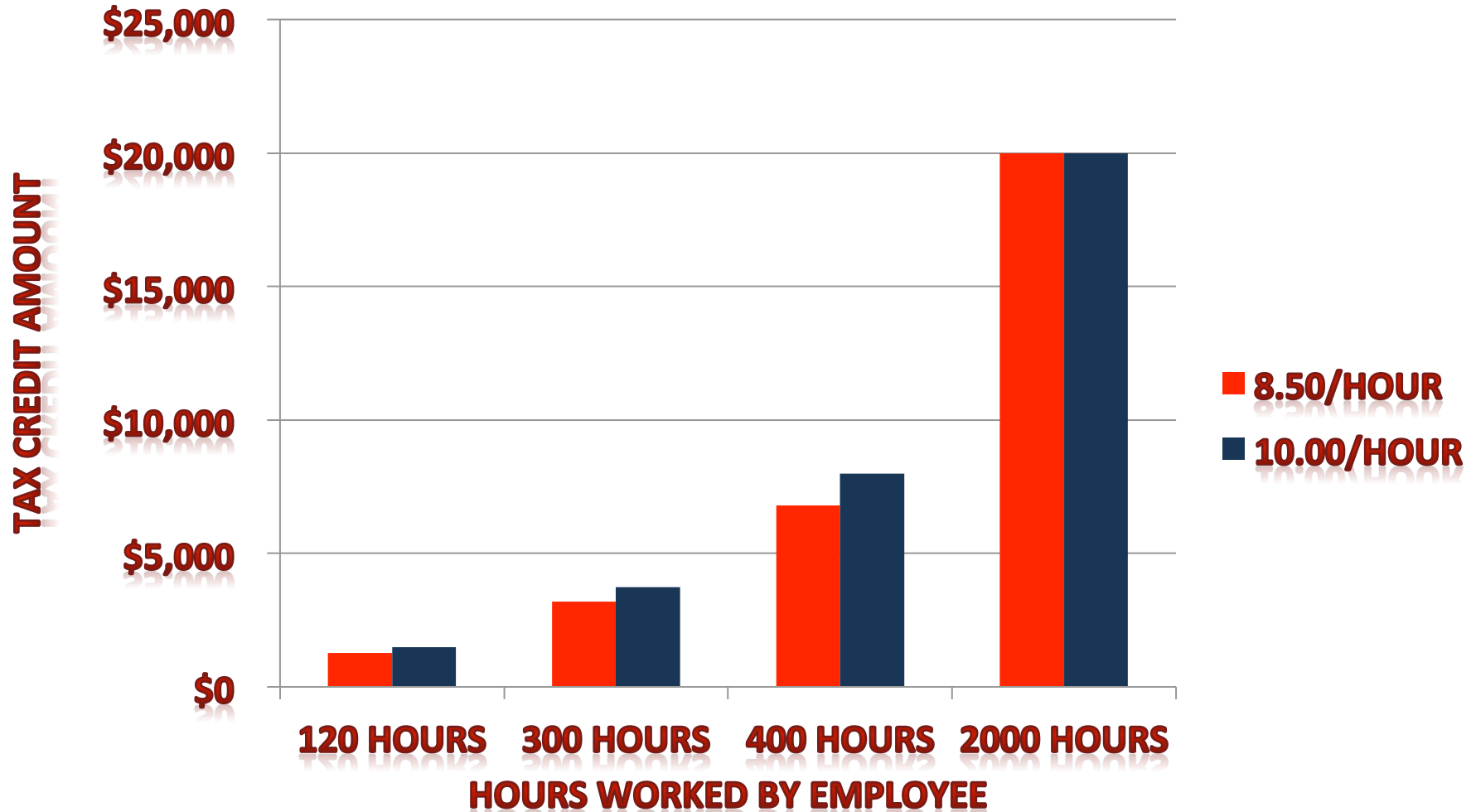
Tax Credits for 1 eligible "I" employee 1st Year



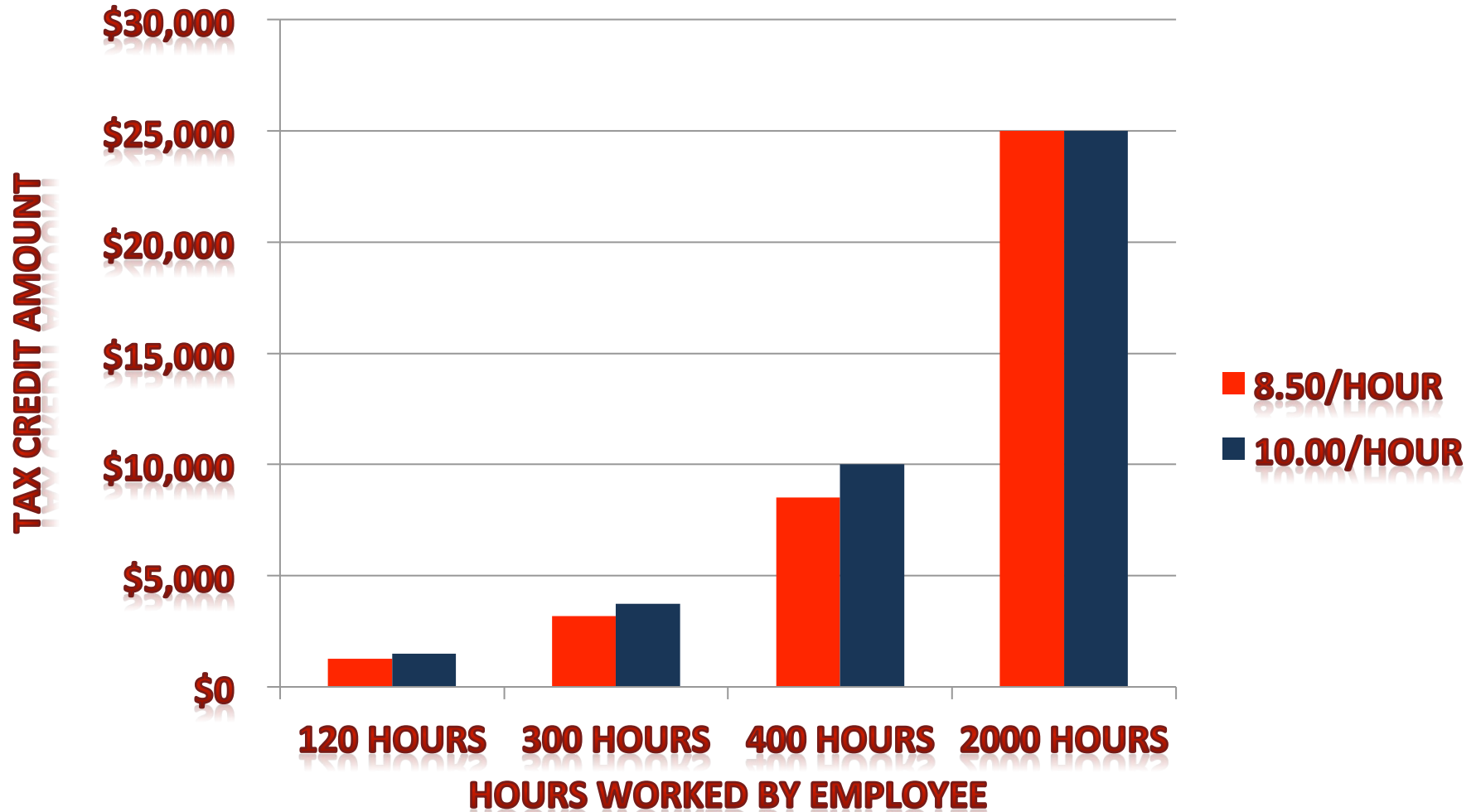
Tax Credits for 1 eligible "I" employee 2nd Year



Tax credits for 5 eligible “I” employees 1st Year



Tax credits for 5 eligible “I” employees 2nd Year



TARGET GROUP L

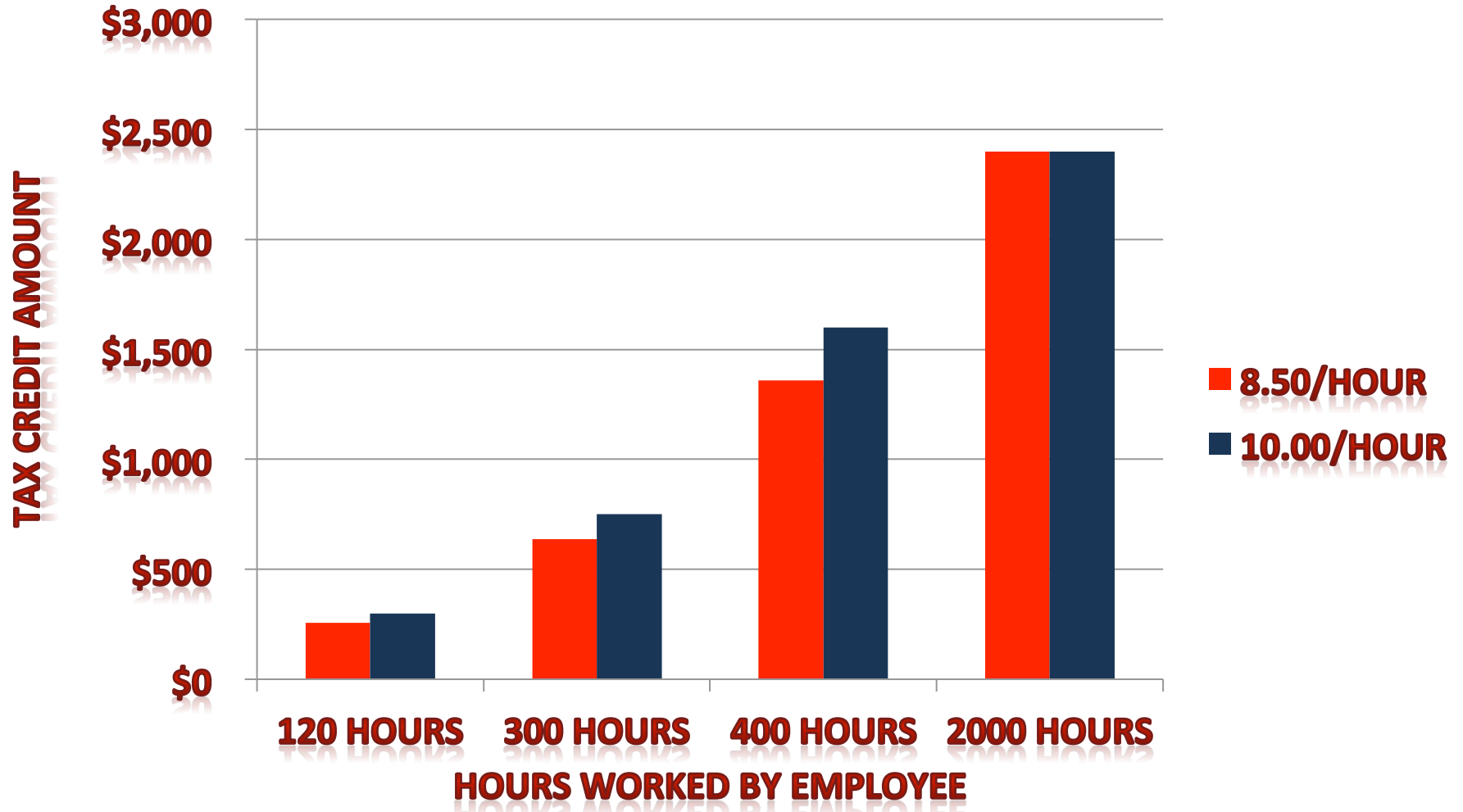
Long-Term Unemployment

A qualified long-term unemployment recipient is one who has been in a period of unemployment that is:

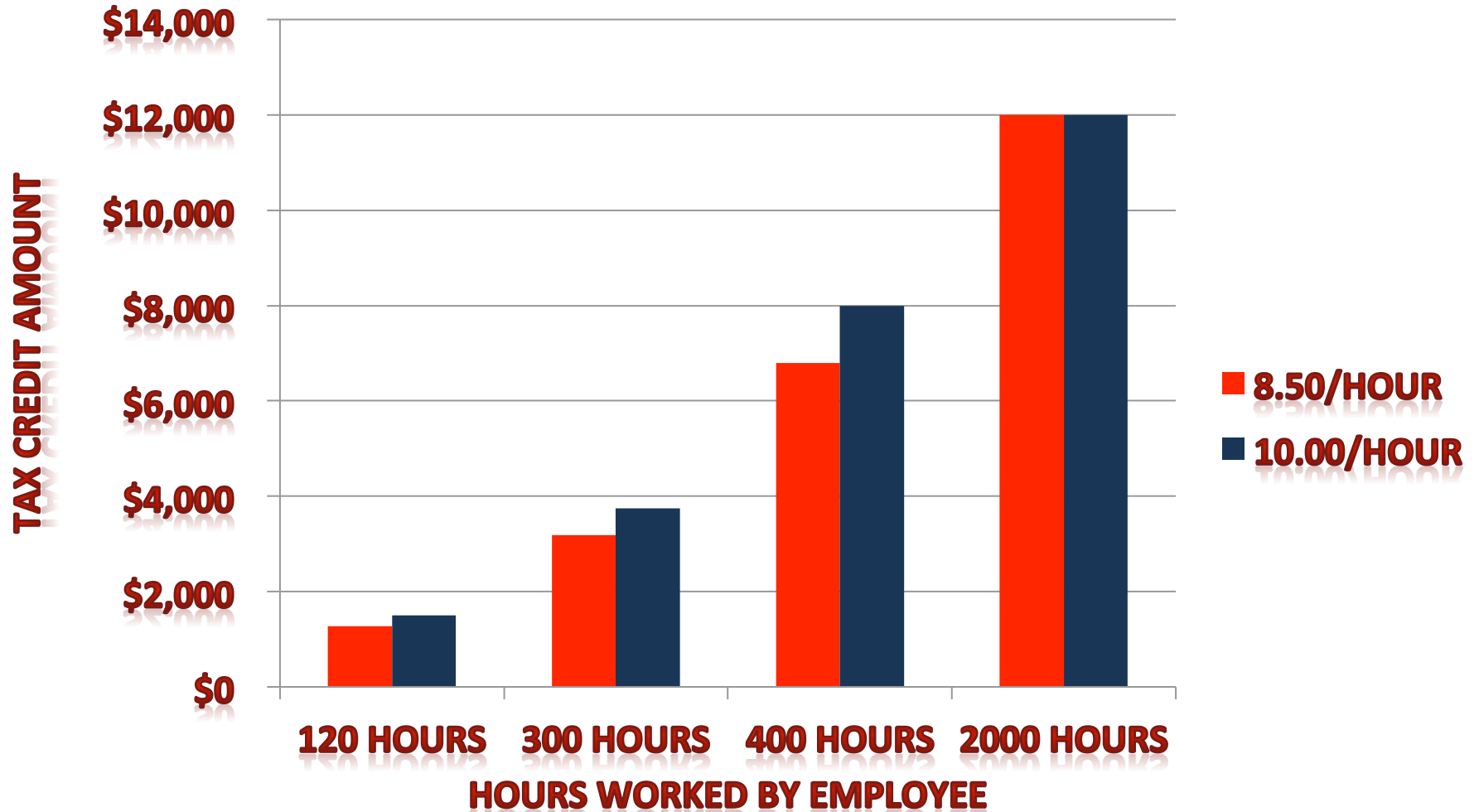
Not less than 27 consecutive weeks; **AND**

Includes a period [which may be less than 27 weeks] in which the individual received unemployment compensation under State or Federal law.

Tax Credits for 1 eligible “L” employee



Tax credits for 5 eligible “L” employees



Ineligible Employees

- Relatives.
- Non-Relative Dependents.
- Individuals previously employed by the employer. [With the exception of Summer Youth Employees.]
- Self-employed individuals.
- Individuals who own a majority interest in the employer.

What is this Employer Portal for WOTC?

The employer portal is the newest functionality added to the Tennessee WOTC Division's "All Digital" initiative. It provides a location for business owners to sign in and create tax credit applications for their new hires!

Additionally, each new application is run through our verification interface to check eligibility for particular tax credit incentives, making determinations a possible 48 hour turn around!

So how do Employers apply for an account to use this new site?

Finding the Online Portal

If there was a step one to the application process, this is it. Finding the portal has been simplified to a simple click on the tn.gov/workforce website.

Provided are a series of screenshots that highlight the specific areas of the website that require interaction.

tn.gov/workforce

Scroll Down to the bottom



News & Events

NEWS

New Tennessee Adult Education Service Providers Announced

March 2016 County Unemployment Rates

Tennessee Department of Labor & Workforce Development

Like Page 2.3K likes

Tennessee Department of Labor & Workforce Development - Career Coach

Tweets by @Jobs4_TN

TN Dept of Workforce @Jobs4_TN WEST TN JOB OF THE WEEK jobs4tn.gov Job #456633 Assembler

tn.gov/workforce

The screenshot shows the top portion of the website. On the left is a 'NEWS' sidebar with several articles. The main content area features a featured article titled 'HIRING EVENT! The Middle Tennessee Career Coach...' with a 'Like Page' button showing 2.3K likes. To the right is a tweet from @Jobs4_TN announcing a 'WEST TN JOB OF THE WEEK' at ThysenKrupp Elevator in Middleton, TN, with a salary of \$15.69-17.97. The tweet includes a ThysenKrupp logo.

Social Media     

Contact

[Help Desk](#)

[Calendar of Events](#)

[Directory](#)

[Boards & Commissions](#)

[Commissioner's Bio](#)

[About Us](#)

Resources

[Labor Market Information](#)

[Forms](#)

[Publications](#)

[Newsroom](#)

[Program Management](#)

eServices

[WOTC Portal](#)

[UI SIDES](#)

[TNPAWS](#)

[New Hire Reporting](#)

[MIR](#)

[Unemployment](#)

Click Here!!

Department of Labor and Workforce Development
Burns Phillips, Commissioner

220 French Landing Drive
Nashville, Tennessee 37243
(844) 224-5818

JOBS4TN.GOV

 **Flag Status: Full Staff**

 **Live Chat: Online**



 **Help**

 **Share**

 **Translate**

 **Font Size**

[TN.gov Services](#) [TN.gov Directory](#) [Transparent TN](#) [Web Policies](#) [Title VI](#)

[About Tennessee](#) [Accessibility](#) [About TN.gov](#) [Help & Contact](#) [5](#)

 **Help**



Employers

Employer accounts are for those employers who will manage their own Work Opportunity Tax Credit submissions.

[Sign In](#)

Don't have an account? [Apply now](#)

[EMPLOYER USER GUIDE](#)

Consultants

Consultant accounts are available to manage multiple employers' Work Opportunity Tax Credit submissions.

[Sign In](#)

Don't have an account? [Apply now](#)

[CONSULTANT USER GUIDE](#)

State Coordinator

State coordinator accounts are available for requesting information needed to perform WOTC certificate request determinations in states other than Tennessee.

[Sign In](#)

Don't have an account? [Apply now](#)

Click 'Apply Now'!

- Eligibility Requirements
- Target Groups and Documentations Required
- Forms and Other Help Documents
- Learn More
- Contact Us

Call Us	(844) 216 8495
Email Us	WOTC.INFO@TN.GOV
Chat with us	If you have any questions you can live chat with our support team.



Step 2:

The next page has a series of values the employer will need to fill in. These values ask simple questions like business address, FEIN, phone number, email.

It also has a disclaimer to designate legal forms holders for that business.

Lastly, the bottom portion is about log in details, so they will be able to access the site and add applications.

Then hit SEND.

Step 2:

Work Opportunity Tax Credit x +

https://wfs.tdlwd.tn.gov/eWOTC/views/Employer/EmployerRegistration.jsf?faces-redirect=true? Search

Work Opportunity Tax ... Work Opportunity Tax ... SCRA - Single Record ... WOTC Address Locator MajorMenus.com

Check if Employer Exist

FEIN : 123456789 Please verify if Employer exists by entering FEIN here before you proceed further.

Employer Information

* FEIN : 123456789 * Company Name : TNDOL Test
* Address 1 : 220 French Landing D Address 2 : 4B
* City : Nashville * State : TENNESSEE
* Zip 1 : 37243 * Phone number : 6152351964
Fax number :
* Contact Person's Name : Justin Williams * Contact Person's Email Address : justin.williams@tn.gov

Please select one of the option if you wish to be notified by Email when an action was taken on your applications. You can always make changes to your selection from your profile management. Once Daily

Legal Forms Holder

A legal forms holder must be designated to hold(maintain) original signature documents (IRS 8850, ETA 9061 and any supporting documentation) for a period of five years from the year that the tax credit is filed by the employer. When your company is designated as the legal forms holder, you are authorized to enter data from the original signature documents and submit this information electronically to the TN WOTC program Coordinator. If you choose to be designated as the legal forms holder, click the checkbox below. If you do not choose to be designated as the legal forms holder, you will not submit data electronically, but you can utilize automated WOTC system to print documents. Send the original signature documents (IRS 8850, ETA 9061, and any supporting documentation) to the TN WOTC program Coordinator.

My Company will be the legal forms holder of original signature documents as listed above

User Information

* Login ID : jwilliamstn * First Name : Justin
* Last Name : Williams * Email Address : justin.williams@tn.gov
* Phone Number : 6152351964 Phone Extension :
Fax Number : Fax Extension :
* Password : * Verify Password :

Disclaimer : This system may contain Government information, which is restricted to authorized users ONLY. Unauthorized access, use, misuse, misrepresentation of identity, or modification of this computer system or of the data contained herein or in transit to/from this system constitutes a violation of state and federal laws including, but not limited to Title 18, United States Code, Section 1030, and may subject the individual to Criminal and Civil penalties pursuant to Title 26, United States Code, Sections 7213(a), 7213A (the Taxpayer Browsing Protection Act), and 7431. This system and equipment are subject to monitoring to ensure proper performance of applicable security features or procedures. Such monitoring may result in the acquisition, recording and analysis of all data being communicated, transmitted, processed or stored in this system by a user. If monitoring reveals possible evidence of criminal activity, such evidence may be provided to law enforcement personnel. ANYONE USING THIS SYSTEM EXPRESSLY CONSENTS TO SUCH MONITORING and SHOULD HAVE NO EXPECTATION OF PRIVACY for any information stored or communicated via this system.

Submit

Our response to them.

Work Opportunity Tax Credit

Justin

https://wfs.tdlwd.tn.gov/eWOTC/views/Employer/EmployerRegistration.jsf?faces-redirect=true?

Apps Employer Portal Staff Portal Veteran Verify WOTC Address Location MajorMenus.com

* Zip 1 : * Phone number :
Fax number :

* Contact Person's Name : * Contact Person's Email Address :

Please select one of the option if you wish to be notified by Email when an action was taken on your applications. You can always make changes to your selection from your profile management. Select Notification Type...

Legal Forms Holder

A legal forms holder must be designated to hold(maintain) original signature documents (IRS 8850, ETA 9061 and any supporting documentation) for a period of five years from the year that the tax credit is filed by the employer.
When your company is designated as the legal forms holder, you are authorized to enter data from the original signature documents and submit this information electronically to the TN WOTC program Coordinator.
If you choose to be designated as the legal forms holder, click the checkbox below.
If you do not choose to be designated as the legal forms holder,
you will not submit data electronically, but you can utilize automated WOTC system to print documents. Send the original signature documents (IRS 8850, ETA 9061, and any supporting documentation) to the TN WOTC program Coordinator.

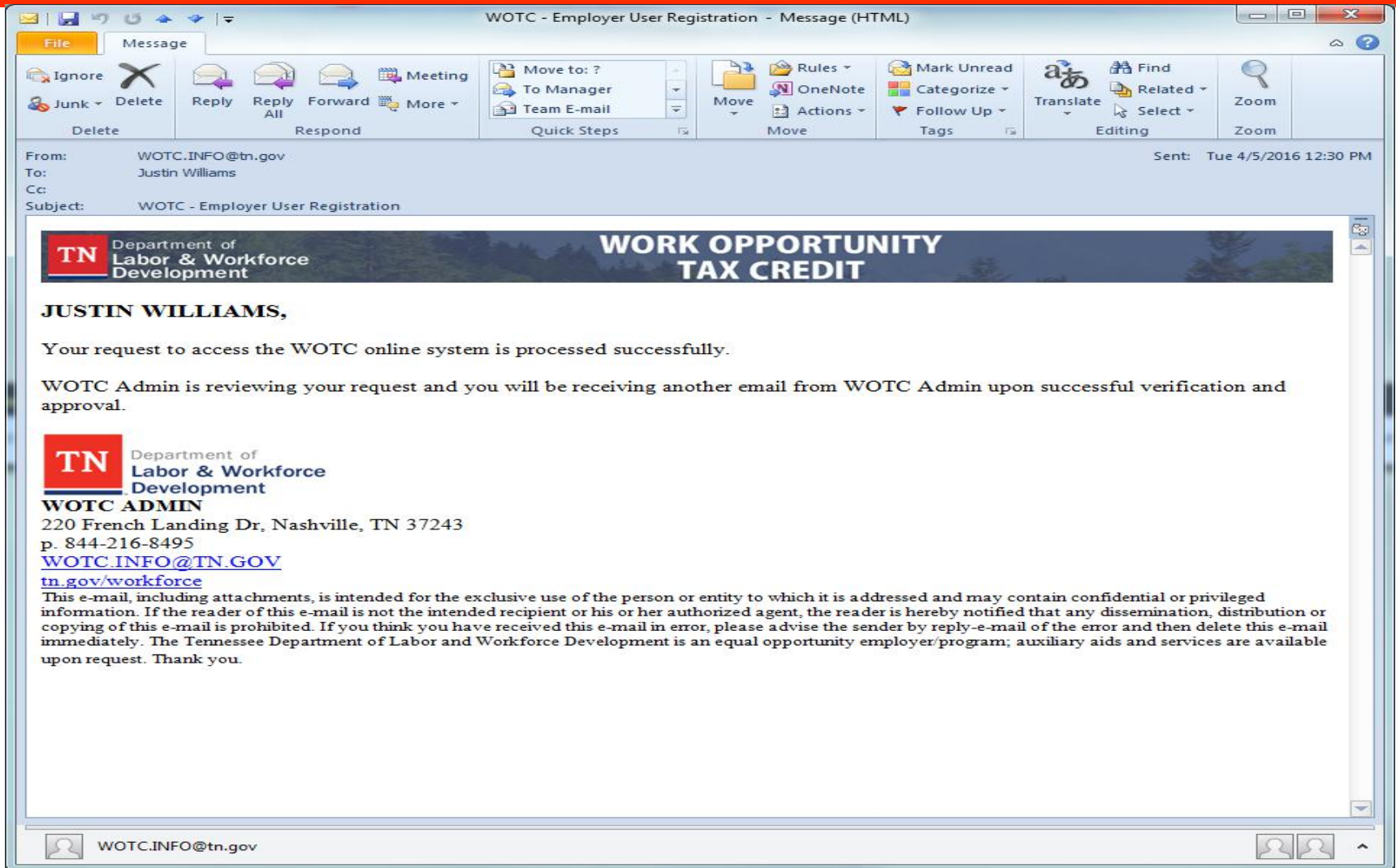
Your request is processed successfully!!!

Your request to access the WOTC online application have been processed successfully. You will receive an Email upon successful verification and approval by WOTC admin.

Disclaimer : This system may contain Government information, which is restricted to authorized users ONLY. Unauthorized access, use, misuse, misrepresentation of identity, or modification of this computer system or of the data contained herein or in transit to/from this system constitutes a violation of state and federal laws including, but not limited to Title 18, United States Code, Section 1030, and may subject the individual to Criminal and Civil penalties pursuant to Title 26, United States Code, Sections 7213(a), 7213A (the Taxpayer Browsing Protection Act), and 7431. This system and equipment are subject to monitoring to ensure proper performance of applicable security features or procedures. Such monitoring may result in the acquisition, recording and analysis of all data being communicated, transmitted, processed or stored in this system by a user. If monitoring reveals possible evidence of criminal activity, such evidence may be provided to law enforcement personnel. ANYONE USING THIS SYSTEM EXPRESSLY CONSENTS TO SUCH MONITORING and SHOULD HAVE NO EXPECTATION OF PRIVACY for any information stored or communicated via this system.

Department of Labor and Workforce Development | 220 French Landing Drive | Nashville, Tennessee 37243
(844) 216-8495 | WOTC.INFO@TN.GOV

The email they receive when registering.



Step 4: Logging In

The screenshot shows a web browser window with the URL <https://wfs.tdlwd.tn.gov/eWOTC/views/Employer/Employerlogin.jsf>. The browser's address bar and tabs are visible at the top. The page header includes the TN Department of Labor & Workforce Development logo on the left and the text "WORK OPPORTUNITY TAX CREDIT EMPLOYER" in the center. Below the header, there is a "Home" link. The main content area features a central "EMPLOYER SIGN-IN" form. The form has two input fields: "Username" with the value "jwilliamstn" and "Password" with masked characters. Below the fields is a "Login" button with a lock icon. Underneath the button are two links: "Forgot your Password?" and "Don't have an account? Apply now". A large, faint watermark of the state of Tennessee is visible in the background on the right side of the page.

Work Opportunity Tax Credit

Justin

← → ↻ 🏠 <https://wfs.tdlwd.tn.gov/eWOTC/views/Employer/Employerlogin.jsf> ☆ ☰

Apps Employer Portal Staff Portal Veteran Verify WOTC Address Locat: MajorMenus.com

TN Department of Labor & Workforce Development

WORK OPPORTUNITY TAX CREDIT

EMPLOYER

Home

EMPLOYER SIGN-IN

Username

Password

Login

[Forgot your Password?](#)

[Don't have an account? Apply now](#)

Now we've logged in, add a new App!

Work Opportunity Tax Credit

Justin

https://wfs.tdlwd.tn.gov/eWOTC/views/Employer/EmployerHome.jsf

Apps Employer Portal Staff Portal Veteran Verify WOTC Address Locat: MajorMenus.com

TN Department of Labor & Workforce Development

WORK OPPORTUNITY TAX CREDIT

EMPLOYER

JUSTIN WILLIAMS Logout

- WOTC Dashboard
- WOTC Applications
- My WOTC Applications
- Add New WOTC Applications

WOTC Application Information

Fiscal year	Total Application	Approved	Denied	Need ICF	Pending Documentation
No records found.					

https://wfs.tdlwd.tn.gov/eWOTC/views/Employer/NewApplications.jsf

Step 5: Filling out the forms for Tax Credit

- The next couple of pages are fill in the blank, and digital forms for the 8850 and ICF 9061. Conveniently located and now easy to fill out, employers will be able to sign electronically to expedite the application process.
- When they've finished, they hit submit and can now track the applications they make on the dashboard of the website. Emails are sent to inform them of ANY changes made to their application, and they will be able to print their certificates right here on the site!
- What once had been a long drawn out process is now quick and easy, with faster turn-arounds!

Employee Info Page

Work Opportunity Tax Credit | Justin

https://wfs.tdlwd.tn.gov/eWOTC/views/Employer/NewApplications.jsf

Apps | Employer Portal | Staff Portal | Veteran Verify | WOTC Address Locator | MajorMenus.com

TN Department of Labor & Workforce Development

WORK OPPORTUNITY TAX CREDIT

WOTC Dashboard | WOTC Applications | **EMPLOYER** | JUSTIN WILLIAMS | Logout

EMPLOYER : TNDOL TEST FEIN : 123456789

Employee Info | 8850 - Page 1 | 8850 - Page 2 | ICF 9061 Form | Confirmation

Employee Details

* SSN :	<input type="text"/>	* First Name :	<input type="text"/>	* Last Name :	<input type="text"/>
Birth Date :	<input type="text" value="MM/DD/YYYY"/>	* Address 1 :	<input type="text"/>	Address 2 :	<input type="text"/>
* City :	<input type="text"/>	* St :	<input type="text" value="-Select-"/>	* Zip 1 :	<input type="text"/>
Employee Email Address :		<input type="text"/>			

Next

8850 Information Page 1

Work Opportunity Tax Credit | Justin | <https://wfs.tdlwd.tn.gov/eWOTC/views/Employer/NewApplications.jsf> | Apps | Employer Portal | Staff Portal | Veteran Verify | WOTC Address Locator | MajorMenus.com

WOTC Dashboard | WOTC Applications | EMPLOYER | JUSTIN WILLIAMS | Logout

EMPLOYER : TNDOL TEST FEIN : 123456789

- Employee Info
- 8850 - Page 1**
- 8850 - Page 2
- ICF 9061 Form
- Confirmation

8850 Details - Page 1

<input type="checkbox"/>	1) Check here if you received a conditional certification from the state workforce agency (SWA) or a participating local agency for the work opportunity credit.
<input type="checkbox"/>	2) Check here if any of the following statements apply to you. <ul style="list-style-type: none">I am a member of a family that has received assistance from Temporary Assistance for Needy Families (TANF) for any 9 months during the past 18 months.I am a veteran and a member of a family that received Supplemental Nutrition Assistance Program (SNAP) benefits (foodstamps) for at least a 3-month period during the past 15 months.I was referred here by a rehabilitation agency approved by the state, an employment network under the Ticket to Work program, or the Department of Veterans Affairs.I am at least age 18 but not age 40 or older and I am a member of a family that:<ul style="list-style-type: none">Received SNAP benefits (food stamps) for the past 6 months; orReceived SNAP benefits (food stamps) for at least 3 of the past 5 months, but is no longer eligible to receive them.During the past year, I was convicted of a felony or released from prison for a felony.I received supplemental security income (SSI) benefits for any month ending during the past 60 days.I am a veteran and I was unemployed for a period or periods totaling at least 4 weeks but less than 6 months during the past year.
<input type="checkbox"/>	3) Check here if you are a veteran and you were unemployed for a period or periods totaling at least 6 months during the past year.
<input type="checkbox"/>	4) Check here if you are a veteran entitled to compensation for a service-connected disability and you were discharged or released from active duty in the U.S. Armed Forces during the past year.
<input type="checkbox"/>	5) Check here if you are a veteran entitled to compensation for a service-connected disability and you were unemployed for a period or periods totaling at least 6 months during the past year.
<input type="checkbox"/>	6) Check here if you are a member of a family that: <ul style="list-style-type: none">Received TANF payments for at least the past 18 months; orReceived TANF payments for any 18 months beginning after August 5, 1997, and the earliest 18-month period beginning after August 5, 1997, ended during the past 2 years; orStopped being eligible for TANF payments during the past 2 years because federal or state law limited the maximum time those payments could be made.

Signature - All Applicants Must Sign

Under penalties of perjury, I declare that I gave the above information to the employer on or before the day I was offered a job, and it is, to the best of my knowledge, true, correct, and complete.

* Job Applicant's Signature :

Select check-box in lieu of your signature

* Date :

MM/DD/YYYY

← Back

→ Next

8850 Information Page 2

Work Opportunity Tax Credit | Justin

https://wfs.tdlwd.tn.gov/eWOTC/views/Employer/NewApplications.jsf

Apps | Employer Portal | Staff Portal | Veteran Verify | WOTC Address Locat: | MajorMenus.com

TN Department of Labor & Workforce Development

WORK OPPORTUNITY TAX CREDIT

WOTC Dashboard | WOTC Applications | **EMPLOYER** | JUSTIN WILLIAMS | Logout

EMPLOYER : **TNDOL TEST** FEIN : **123456789**

Employee Info | 8850 - Page 1 | **8850 - Page 2** | ICF 9061 Form | Confirmation

— Employer Details - For Employer's Use Only

FEIN:	123456789	Company Name:	TNDOL TEST	Contact Person's Name :	JUSTIN WILLIAMS
Telephone # :	6152531964	Employer's Contact Email :	JUSTIN.WILLIAMS@TN.GOV		
Address :	220 FRENCH LANDING DR, 4B, NASHVILLE, TN 37243				

If, based on the individual's age and home address, he or she is a member of group 4 or 6 (as described under Members of Targeted Groups in the separate instructions), enter that group number (4 or 6)

— Date Applicant

* Gave Information : <input type="text" value="MM/DD/YYYY"/>	* Was Offered Job : <input type="text" value="MM/DD/YYYY"/>	* Was Hired : <input type="text" value="MM/DD/YYYY"/>	* Started Job : <input type="text" value="MM/DD/YYYY"/>
---	--	--	--

— Employers Signature

Under penalties of perjury, I declare that the applicant provided the information on this form on or before the day a job was offered to the applicant and that the information I have furnished is, to the best of my knowledge, true, correct, and complete. Based on the information the job applicant furnished on page 1, I believe the individual is a member of a targeted group. I hereby request a certification that the individual is a member of a targeted group.

* Employer's Signature : <input type="checkbox"/> Select check-box in lieu of your signature	* Name of Person Signing <input type="text"/>	* Title <input type="text"/>	* Date : <input type="text" value="04/05/2016"/>
---	--	---------------------------------	---

← Back | Next →

ICF 9061 Form

Work Opportunity Tax Credit | Justin

https://wfs.tdlwd.tn.gov/eWOTC/views/Employer/NewApplications.jsf

Apps | Employer Portal | Staff Portal | Veteran Verify | WOTC Address Locat: | MajorMenus.com

TN Department of Labor & Workforce Development

WORK OPPORTUNITY TAX CREDIT

WOTC Dashboard | WOTC Applications | EMPLOYER | JUSTIN WILLIAMS | Logout

EMPLOYER : TNDOL TEST FEIN : 123456789

Employee Info | 8850 - Page 1 | 8850 - Page 2 | **ICF 9061 Form** | Confirmation

APPLICANT INFORMATION

* 8. Have you worked for this employer before?
 Yes No

If YES, enter last date of employment :

APPLICANT CHARACTERISTICS FOR WOTC TARGET GROUP CERTIFICATION

* 10. Starting Wage(Per Hour)

* 11(a). Position

* 11(b). Occupation

* 12. Are you at least age 16, but under age 40? Yes No

* 13. Are you a Veteran of the U.S. Armed Forces?
 Yes No

If NO, go to Box 14.

* If YES, are you a member of a family that received SNAP (Food Stamps) benefits for at least 3 months during the 15 months before you were hired?
 Yes No

If YES, enter name of primary recipient city and state where benefits were received

* OR, are you a veteran entitled to compensation for a service-connected disability?
 Yes No

* If YES, were you discharged or released from active duty within the year before you were hired?
 Yes No

* OR, were you unemployed for a combined period of at least 6 months during the year before you were hired?
 Yes No

* 14. Are you a member of a family that received Supplemental Nutritional Assistance Program (SNAP) (Food Stamps) benefits for the 6 months before

Confirmation Page

EMPLOYER : TNDOL TEST FEIN : 123456789

- Employee Info
- 8850 - Page 1
- 8850 - Page 2
- ICF 9061 Form
- Confirmation**

Confirmation

Employee Details		Employer Details		Application Details		Consultant Details	
SSN:	123456789	FEIN:	123456789	Gave Information:	04-05-2016		
First Name:	LUKE	Company Name:	TNDOL TEST	Was Offered Job:	04-05-2016		
Last Name:	SKYWALKER	Representative:	JUSTIN WILLIAMS	Hire Date:	04-05-2016		
Birth Date:	Sat Mar 12 00:00:00 CST 1988	Address 1:	220 FRENCH LANDING DR	Start Date:	04-05-2016		
Address 1:	123 KRAYT DRAGON CIRCLE	Address 2:	4B	Occupational Code:	01		
Address 2:		City:	NASHVILLE	Start Wage Code:	05		
City:	MOS EISLEY	State:	TN				
State:	TN	Zip:	37243				
Zip:	00000	Phone:	6152531964				

Submit

← Back

Processing the Application

The screenshot shows a web browser window with the URL <https://wfs.tdlwd.tn.gov/eWOTC/views/Employer/NewApplications.jsf>. The page header includes the TN Department of Labor & Workforce Development logo and the title "WORK OPPORTUNITY TAX CREDIT". The user is logged in as "JUSTIN WILLIAMS" and is viewing the "EMPLOYER" dashboard. The current application is for "TNDOL TEST" with FEIN "123456789". The "Employee Info" tab is active, showing a form for "Employee Details" with fields for SSN, Birth Date, City, First Name, Address, State, Last Name, Address 2, and Zip 1. A notification box is displayed in the foreground, stating: "Application Processed Successfully. Current Application Status is Pending Review !!!." Below the notification, an information icon and text state: "Your application will be reviewed by TN WOTC and will notify you if there are any changes in the review status." A "Next" button is visible at the bottom right of the form area.

Now tracked on the dashboard!

The screenshot shows a web browser window with the URL <https://wfs.tdlwd.tn.gov/eWOTC/views/Employer/EmployerHome.jsf>. The page header includes the TN Department of Labor & Workforce Development logo and the text "WORK OPPORTUNITY TAX CREDIT". The user is identified as "JUSTIN WILLIAMS" with a "Logout" button. The main content area displays a table titled "WOTC Application Information" with the following data:

Fiscal year	Total Application	Approved	Denied	Need ICF	Pending Documentation
2016	1	0	0	0	0

The "Total Application" cell for the year 2016 is highlighted with a red box. The table also includes download icons for PDF and Excel files.

IMPORTANT!!

Employers and Consultants are responsible for obtaining and submitting any additional eligibility documentation requested by TDOL to verify an individual's target group status.

If you have any questions!!

Tennessee Department of Labor
& Workforce Development
Attn: WOTC Program (4-B)
220 French Landing Drive
Nashville, TN 37243



Try our email at:

Contact: WOTC.info@tn.gov

Or try our toll free number: (844) 216-8495